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Executive Director

STATE OF CALIFORNIA  
BOARD OF STATE AND COMMUNITY CORRECTIONS  
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BSCC REPORT  
2014

COPY

Action Items For ACSO  
see page 2 \*  
see page 5 \*  
A

Governor

October 31, 2014

Sheriff Greg Ahern  
Alameda County Sheriff's Office  
1401 Lakeside Drive  
Oakland, CA 94612

Dear Sheriff Ahern:

Re: BIENNIAL INSPECTION OF THE ALAMEDA COUNTY TYPE II ADULT DETENTION FACILITIES (PC 6031)

On February 25-27, April 2, and May 22, 2014, the Board of State and Community Corrections (BSCC) conducted the 2010-2012 biennial inspections of the Alameda County Sheriff Office's Type II adult detention facilities. The Santa Rita Jail and the Glen E. Dyer Facility were inspected for compliance with the Minimum Standards for Local Detention Facilities, as outlined in Titles 15 and 24, California Code of Regulations. The inspection consisted of a pre-inspection briefing held on December 6, 2013 to prepare for the inspection, a site visit of the physical plant, a review of applicable written policies and procedures governing the operation of the facility and a review of documentation to verify your practices follow your written procedures.

We would like to acknowledge members of your staff for all of their assistance, patience, and courtesy during the inspection process. We personally thank Commander Carla Kennedy, Captains Dave Brady, Colby Staysa, and Mark Flores, Lieutenants Yesinia Sanchez, Jason Arbuckle, Craig Cedergren, Mike Malloy, and Ralph Lacer, Sergeants Carl Ensore, Tim Phillips, Shawn Wilson and Shawn Tyrrell for devoting the extra time and effort needed to prepare for a successful inspection.

We also thank several members of your support personnel including Medical Director Harold Orn, Assistant Health Services Administrator Lenore Gilbert, Administrative Support Manager Sue McCarthy, and Criminal Justice Mental Health Services (CJMH) Director Millie Swafford, Senior Rehabilitation Counselor as well as the many other staff we had the opportunity to meet during the inspection. They assisted at each step by clarifying processes, answering questions and providing supporting documentation. All of the staff members we worked with during the inspection were very knowledgeable and cooperative.

The complete inspection report is enclosed and consists of: this transmittal letter; a Procedures Checklist outlining applicable Title 15 sections for both facilities; the Physical Plant Evaluations outlining Title 24 requirements for each design, and the Living Area Space Evaluations that summarize each detention facility's configuration. We encourage the practice of maintaining a permanent file for historical copies of all inspections that would also include documentation of corrections made following the inspection. This file should be the first point of reference when preparing for all future inspections.

## LOCAL INSPECTIONS

In addition to a biennial inspection by the BSCC, inspections are required annually by the County Health Officer and biennially by the State Fire Marshal pursuant to Penal Code §6031.2 and Health and Safety Code §101045 and §13146.1 respectively. Please consider our report in conjunction with the reports from the Health Department and the Fire Marshal for a comprehensive perspective of your facility.

### Fire Inspection

Fire Marshals inspected both of the facilities during the inspection period and fire clearances were granted for both. The Santa Rita facility was inspected by the Alameda County Fire Department on June 12, 2013 and the Glen Dyer facility was inspected by Oakland Fire Department on December 10, 2013.

### Health Inspection

The Alameda County Health Department conducted the health inspections, including a review of the nutritional, environmental, and medical/mental health policies and procedures for both facilities. The Glen Dyer facility was inspected on March 20-21, 2013 and the issues identified in the nutritional inspection report have been corrected.

The most recent report on file for the Santa Rita facility states it was inspected on August 23, 2012. The Title 15 noncompliance issues identified in the nutritional and medical portions of the report have been corrected. An inspection was performed in 2013 but no report was issued. The 2014 inspection has been delayed until after the 2013 report has been completed and released. Please forward a copy of the next completed report to our office when it becomes available. ✕

## BSCC INSPECTION

### Policies, Procedures and Practices, System Wide

The inspection began with a review of the applicable policies for compliance with Title 15 regulations. The Alameda County Sheriff's Office Detention Manual combines the policies for both of the Type II facilities into one manual. No issues of noncompliance were identified following the policy review.

The inspection process continued at each facility with a tour and a review of available documentation including security check logs, incident reports, grievances and disciplinary actions to ensure that the practices are consistent with the policies. Everyone was well prepared for the inspection.

We reviewed samples of incident reports and observation logs documenting the use of the safety cells, sobering cells, and restraints at both facilities. The main focus of this segment of the documentation review included records primarily involving inmates in the Santa Rita Jail. Inmates requiring restraints and/or safety cell placement at the Glen Dyer Facility may be held in the facility until transportation arrangements can be made but are usually transferred immediately to Santa Rita.

In the records reviewed during our initial site visit, we found that the observation logs documented that safety checks were generally performed within the specified time periods. We did find it difficult to

Sheriff Greg Ahern

Page 3

confirm that the appropriate reviews and approvals were being performed by the watch commander. At the Glen Dyer Facility, we had similar difficulty in respect to the restraint logs.

We conducted two follow-up visits and it appears the concern has been corrected. Additional detail had been included to support the reasons for initial placement and supervisors noted their review and approval for continued placement within the requirements of the regulations.

Documentation of specialty logs including placements in safety cells, sobering cells and restraints has been a concern in past inspections. We have suggested that periodic formal audits of these records be jointly performed by representatives from custody, medical, and mental health services to confirm compliance with the regulations and current policies.

Inmate records, classification records, and incident reports were reviewed and reflected that practices were consistent with policies. In reviewing the documentation for disciplinary actions from both facilities, we found responses to be timely, appropriate and providing an avenue of appeal.

No system-wide issues of noncompliance were noted during this inspection.

#### **Santa Rita Jail**

Captain Dave Brady, Lieutenants Jason Arbuckle, Craig Cedergren and Ralph Lacer, accompanied us during much of our site visit. The physical plant was built in 1989 and was evaluated using the 1980, 1994, and 2001 Minimum Jail Standards.

During the last inspection, Santa Rita Jail was found out of compliance for Title 15 Regulation §1027, Number of Personnel which requires sufficient personnel be present to conduct and document the safety checks of inmates and ensure implementation of programs and activities required by the regulations. The ability to complete hourly safety checks on a consistent basis is one metric that BSCC uses to determine if sufficient personnel are assigned to a facility. Other measures include ensuring the programmatic requirements of Title 15 are consistently being met.

An initial reading of the personnel chart suggests an adequate number of personnel; however, upon further review, the number of staff actually present and available for duty was much less. Several deputies listed as being assigned to Santa Rita were still in training, on leaves of absence, pending retirements, or temporarily reassigned to backfill field positions. Such absences can often exist for extended periods of time.

Frequently staffing falls below minimum levels whenever outside-the-norm tasks must be performed. Late requests for sick leave or other absences deplete staffing; however, emergency medical transports, a common occurrence in a jail the size of Santa Rita, significantly disrupts shift staff assignments and often results in one deputy having to cover two separate housing buildings. When this occurs, deputies may be performing the safety checks but completing other needed tasks in the housing units becomes especially challenging. To maintain safety, the units are sometimes locked down and programming is delayed or suspended totally. While the scope of this inspection did not lend itself to the level of analysis that would provide a definitive conclusion that any specific services were not being provided, it was apparent that the staffing levels are fragile at best.

Documentation reviewed during our initial visit did not support compliance and only after significant effort by all the staff at Santa Rita and two follow-up visits, were corrections sufficient for this report. We remain concerned the corrective action was in response to this inspection and the measures we review in respect to staffing could easily revert to similar conditions that we found two years ago and again during our first visit of this inspection. During our next inspection, we will focus on this issue and if time allows, we will attempt to review a larger sample of documentation to better determine compliance.

During the last inspection and at the request of your management team, we re-rated one of the sobering cells in the booking area at the Santa Rita Jail as a holding cell. In the past, noncompliance arose when the cell was instead used to stage inmates waiting to see the jail medical team. In conversations with staff, it appears that during times of high activity, other sobering cells are occasionally used as holding cells. While we were unable to determine if this occurs with sufficient frequency to be found noncompliant, we suggest continued refresher training for staff and frequent monitoring by supervisors to ensure only inebriates are held in the sobering cells.

Using sobering cells as holding cells suggests that the facility's needs have grown beyond the facility's design capabilities. During busy times, the cells in the booking and the transportation areas are often full or taken up by one inmate that must be housed alone. We will revisit this issue during the next inspection but at some point in the future, we suggest formulating a plan that will increase holding cell capacity in these areas the jail.

We did offer some suggestions to improve procedures and to better document practices. Please refer to the Procedures Checklist for further detail. With the following exceptions, we found no other issues of concern.

### **Noncompliance Issues**

Title 24, Section 470.2.8, Dormitories (washbasins and sinks) and Section 470.3.4 Showers: These regulations establish the ratio of inmates to fixtures when rating the capacity of a dormitory. At this facility, the number of sinks and showers available for the inmates to use limits dormitory capacity. To accommodate the need when the number of inmates is high, additional beds in excess of the RC have been installed in the dormitories located in Buildings 25, 31, 32, 33, 34, and 35. When this facility houses more than the RC in any dormitory, it is noncompliant with these Title 24 regulations.

### **Glen Dyer Facility**

Captain Mark Flores, Lieutenant Yesinia Sanchez, and Sergeant Carl Ensore accompanied us during our site inspection. The physical plant was built in 1984 and was evaluated using the 1980 and 1988 Minimum Jail Standards. The facility receives newly arrested male inmates; female arrestees are booked into the Santa Rita Jail.

We found the Glen Dyer Jail to be clean, free of graffiti and in good repair. In addition to the comments previously discussed in the facility-wide portion of this report, the review of facility-specific documentation and conversations with staff indicated that practices are consistent with policy and no facility-specific issues of noncompliance were noted.

Sheriff Greg Ahern

Page 5

### Summary

We would again thank all of your staff for their assistance and we specifically acknowledge the extra efforts of Lieutenant Jason Arbuckle. He was instrumental by assembling the necessary documentation, coordinating all the details, and being very responsive to our requests.

We are especially excited to learn that a custody compliance unit has been established with the purpose of ensuring the agency is operating in full compliance with all applicable requirements. The unit will prove to be a great resource as your agency develops policy to address changes in the laws and hopefully at some point be able to perform internal audits to verify that the jail's practices are compliant.

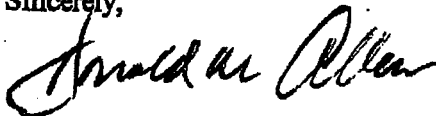
We applaud the efforts your agency has taken to address the needs of inmates who are now being held in your custody as a result of AB 109 Realignment. Alameda County has embraced the Community Corrections model and makes every attempt to provide the needed tools to inmates to ensure a successful re-entry into the community. Relationships that have been developed with your law enforcement partners and local service providers have resulted in programs that serve as models for others. We look forward to further achievements.

### Corrective Action

\* Please advise us of the status of correcting the issues of noncompliance identified in this report by January 7, 2015. Please provide us with copies of any policies or practices that were modified or created, as well as any changes made to the staffing plan, in order to comply with the issues discussed in this report. We are always available to provide any technical assistance you might request. Upon correction, we will update our records to reflect compliance.

This concludes our inspection report for the 2012-2014 biennial inspection. If you have any questions, or if we can be of any assistance, please contact our office at (916) 445-5073. I am retiring soon and your agency will be assigned to another field representative in our office. It has been a pleasure working with your staff and I appreciate the effort taken to ensure the jails are operated in compliance with the Minimum Standards. I have truly enjoyed the spirit of cooperation that is present throughout the Alameda County Sheriff's Office.

Sincerely,



Donald M. Allen, Field Representative  
Facilities Standards and Operations Division

### Attachments

cc: Chair, Board of Supervisors, Alameda County \*  
Presiding Judge, Superior Court, Alameda County \*  
County Administrator, Alameda County \*  
Grand Jury Foreman, Superior Court, Alameda County \*

\* Copies of this inspection are available upon request.

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SHERIFFS OFFICE ADMIN

**TYPE II AND III FACILITIES**  
**Board of State and Community Corrections**  
**PROCEDURES<sup>1</sup>**

<b>FACILITY NAME:</b> Alameda County Sheriff's Office, Glen Dyer Jail (GDJ)	<b>FACILITY TYPE:</b> II	<b>DATE:</b> 2/27/2014	<b>BSCC Code:</b> 0020
<b>PERSON(S) INTERVIEWED:</b> Commander Carla Kennedy, Captain Mark Flores, Lieutenant Yesinia Sanchez, Sergeants Carl Ensore and Tim Phillips, Assistant Health Services Administrator Lenore Gilbert, Administrative Support Manager Sue McCarthy, Criminal Justice Mental Health Services (CJMH) Director Millie Swafford.			
<b>FACILITY NAME:</b> Alameda County Sheriff's Office, Santa Rita Jail (SRJ)	<b>FACILITY TYPE:</b> II	<b>DATE:</b> 2/25-26/2014, 4/2/2014, 5/22/2014	<b>BSCC Code:</b> 0065
<b>PERSON(S) INTERVIEWED:</b> Commander Carla Kennedy, Captains Dave Brady and Colby Staysa, Lieutenants Jason Arbuckle, Michael Malloy, Ralph Lacer, and Craig Cedergren, Sergeants Shawn Wilson and Shawn Tyrrell, Medical Director Harold Orn, Assistant Health Services Administrator Lenore Gilbert, Administrative Support Manager Sue McCarthy, CJMH Services Director Millie Swafford			
<b>FIELD REPRESENTATIVE:</b> Don Allen			

TITLE 15 SECTION	GDJ	SRJ	P/P REFERENCE - COMMENTS
<b>1020 CORRECTIONS OFFICER CORE COURSE<sup>2</sup></b>  In addition to provisions of Penal Code Section 831.5, all custodial personnel have successfully completed the "Corrections Officer Core Course" as described in Section 179 of Title 15, CCR, within one year of assignment. Custodial personnel may substitute 832.3 PC training and the "Corrections Officer Basic Academy Supplemental Core Course" as described in Section 180, Title 15, CCR as an alternative.	Yes	Yes	STC participant. All staff are current on their training requirements.
<b>1021 JAIL SUPERVISORY TRAINING</b>  All supervisory custodial personnel have completed the STC or POST supervisory training within one year of assignment.	Yes	Yes	POST Supervisory Course

<sup>1</sup> This document is intended for use as a tool during the inspection process; this worksheet may not contain each Title 15 regulation that is required. Additionally, many regulations on this worksheet are SUMMARIES of the regulation; the text on this worksheet may not contain the entire text of the actual regulation. Please refer to the complete California Code of Regulations, Title 15, Minimum Standards for Local Facilities, Division 1, Chapter 1, Subchapter 4 for the complete list and text of regulations.

The findings herein, as related to policy, do not constitute an "approval" for content, constitutional, or legal issues. We recommend agencies seek policy review through their legal advisor, risk manager, and other persons deemed appropriate.

<sup>2</sup> For STC participating agencies, consistency with training sections 1020, 1023 & 1025 is annually assessed by the STC Division. Unless otherwise indicated, the regulatory intent is for training to occur within one year from the date of assignment.

TITLE 15 SECTION	GDJ	SRJ	P/P REFERENCE – COMMENTS
All supervisory custodial personnel have completed the "Corrections Officer Core Course" identified in Section 1020. <i>(The intent is that core training be completed prior to assuming supervisory responsibilities.)</i>	Yes	Yes	Jail Operations Training
<b>1023 JAIL MANAGEMENT TRAINING</b>  All jail management personnel have completed either the STC or the POST management course specified in Section 182, Title 15, CCR within one year of assignment.	Yes	Yes	POST Management Course
<b>1025 CONTINUING PROFESSIONAL TRAINING</b>  With the exception of any year that a core training module is successfully completed, all facility/system administrators, managers, supervisors and custody personnel have successfully completed the annual required training specified in Section 184, Title 15, CCR.	Yes	Yes	
<b>1027 NUMBER OF PERSONNEL</b>  There are sufficient personnel on duty at all times (whenever there is an inmate in custody) to ensure the implementation and operation of all programs and activities required by these regulations.	Yes	Yes	Policies & Procedures § 3.01 Personnel (Duty Hours), § 3.21 Personnel Staffing and 3.29 Special Management Unit Staffing, § 3.30 Mandatory and Voluntary Overtime Assignments  See discussion in the transmittal letter.
There is a written plan that includes the documentation of hourly safety checks.	Yes	Yes	Policy & Procedures § 8.08 Inmate Counts (30 minute checks in administrative segregation and protective custody) § 8.12 Inmate Observation and Direct Visual Supervision  Safety Check documentation was reviewed.  Compliance with this regulation is predicated, in part, on the agency's ability to complete all required tasks, including the completion and documentation of safety checks in a timely manner. During our initial visit SRJ, the documentation of safety checks was weak with checks outside the time limits.  We suggested increased oversight by supervisors and reviews during each shift to ensure ongoing compliance.  Refresher training was provided and follow-up reviews were completed. Subsequent records were found to include more timely safety checks.  We now consider the issue resolved.  See discussion in the transmittal letter.



TITLE 15 SECTION	GDJ	SRJ	P/P REFERENCE – COMMENTS
There is at least one employee on duty at all times, who shall be immediately available and accessible with the ability to respond to any inmate in the event of an emergency.	Yes	Yes	<p>Policy &amp; Procedures § 3.21 Personnel Selection, Promotion, Retention and Staffing</p> <p>At the time of the inspection, it was not uncommon for a housing building to only be staffed by the technician in the control room when the floor officer was sent with a medical transport to the hospital.</p> <p>The floor officer from the next building would fill in and be responsible for safety checks and other services in two buildings.</p>
Whenever one or more female inmates are in custody, there is at least one female employee immediately available and accessible. <i>Note: Reference PC § 4021.</i>	Yes	Yes	<p>Policy &amp; Procedures § 3.21 Personnel Selection, Promotion, Retention and Staffing</p> <p>During this inspection, female inmates were not accepted for booking or housing at the GDJ.</p>
A staffing plan is available which indicates personnel assigned and their duties.	Yes	Yes	Policy & Procedures § 3.21 Personnel Selection, Promotion, Retention and Staffing and 10.01 – 10.25 (Post Orders)
<b>1028 FIRE AND LIFE SAFETY STAFF</b>  Whenever there is an inmate in custody, there is at least one person on duty at all times who meets the BSCC training standards for general fire and life safety.	Yes	Yes	<p>Policy &amp; Procedures § 4.02 Training</p> <p>Policy &amp; Procedures § 7.01, 7.02 Fire/Life Safety</p> <p>Procedures § 10.25 Fire/Life Safety Deputy Post Order</p> <p>All staff are trained in the CORE training and facility orientation/FTO.</p>
There is at least one person on duty who trained in fire and life safety procedures that relate specifically to the facility.	Yes	Yes	<p>Policy &amp; Procedures § 4.02 Training</p> <p>Policy &amp; Procedures § 7.01, 7.02 Fire/Life Safety</p> <p>Procedures § 10.25 Fire/Life Safety Deputy Post Order</p> <p>All staff are trained as above.</p>
<b>1029 POLICY AND PROCEDURES MANUAL <sup>3</sup></b>  There is a published manual of policies and procedures for the facility that addresses applicable regulations and includes:	Yes	Yes	<p>Policy &amp; Procedures § 1.07 P &amp; P Manual Development, Review and Dissemination</p> <p>The relevant sections of the manual were reviewed.</p>
Table of organization, including channels of communications;	Yes	Yes	Policy & Procedures § 1.02 Organization and Staffing Charts
Inspections and operations reviews by the facility administrator/manager;	Yes	Yes	Policy & Procedures § 1.01 Assignment of Facility Commanding Officer, § 1.03 Facility Authority and Mission
Use of force;	Yes	Yes	<p>Policy &amp; Procedures § 8.26 Use of Restraints</p> <p>Policy &amp; Procedures § 8.27 Electronic Immobilization Devices</p> <p>Policy &amp; Procedures § 8.28 Resistant Inmate Management</p> <p>Policy &amp; Procedures § 8.29 Positional Asphyxia</p>

<sup>3</sup> Procedures related to security and emergency response may be in a separate manual to ensure confidentiality by limiting general access.

TITLE 15 SECTION	GDJ	SRJ	P/P REFERENCE – COMMENTS
Use of restraint equipment, including the restraint of pregnant inmates; <i>Note: Reference PC § 6030(f)</i>	Yes	Yes	Policy & Procedures § 8.09 Trans movement, Use of Restraints Policy & Procedures § 8.26 Use of Special Restraints Policy & Procedures § 8.28 Resistant Inmate Management Policy & Procedures § 8.29 Positional Asphyxia Policy & Procedures § 13.04 OB-GYN Clinic and Pregnant/Postpartum Inmates
Screening newly received inmates for release; <i>Note: Reference PC § 849(b)(2) and 853.6</i>	Yes	Yes	Policy & Procedures § 11.09 - § 11.15 Release Procedures
Security and control, including: 1. Physical counts of inmates;	Yes	Yes	Policy & Procedures § 8.08 Inmate Counts
Searches of the facility;	Yes	Yes	Policy & Procedures § 8.19 Facility Searches
2. Searches of inmates;	Yes	Yes	Policy & Procedures § 11.02 Intake Procedure Policy & Procedures § 11.03 Inmate Searches
3. Contraband control; and,	Yes	Yes	Policy & Procedures § 8.20 Contraband Control
Key control.	Yes	Yes	Policy & Procedures § 8.05 Key Control
At least annually, the facility administrator reviews, evaluates and documents internal and external security measures.	Yes	Yes	Policy & Procedures § 1.01 Assignment of Facility Commander Security reviews are included as part of the annual budget development process for the entire department. SRJ: 2/24/2014 GDJ: 2/24/2014
Emergency procedures, including: Escapes;	Yes	Yes	Policy & Procedures § 8.16 Escape Procedure
Disturbances;	Yes	Yes	§ 7.02 Emergency Response § 7.06 Disturbance, Riot, and Hunger Strike
Taking of hostages;	Yes	Yes	§ 7.02 Emergency Response § 7.07 Hostage Situations
Civil disturbance;	Yes	Yes	§ 7.02 Emergency Response § 7.06 Disturbance, Riot, and Hunger Strike § 7.08 Civil Disturbance
Natural disasters;	Yes	Yes	§ 7.02 Emergency Response § 7.04 Relocation and Evacuation Plan for Glen Dyer Jail § 7.05 Relocation and Evacuation Plan for Santa Rita Jail. § 7.10 Earthquake Procedure
Periodic testing of emergency equipment;	Yes	Yes	§ 7.12 Power Failure (testing)
Storage, issue and use of weapons, ammunition, chemical agents; and,	Yes	Yes	§ 8.23 Control of Weapons, Armory
Storage, issue and use of security devices.	Yes	Yes	§ 8.23 Control of Weapons, Armory
Suicide prevention; and,	Yes	Yes	Policy & Procedures § 13.06 Suicide Prevention
Segregation of inmates.	Yes	Yes	Policy & Procedures § 13.02 Inmate Medical/Mental Health Screening Chapter 9 Inmate Classification

TITLE 15 SECTION	GDJ	SRJ	P/P REFERENCE - COMMENTS
The manual is available to all employees.	Yes	Yes	Policies & Procedures are available via computer and hardcopies are maintained in several work locations.
The manual is comprehensively reviewed and updated at least every two years.	Yes	Yes	Policy & Procedures § 1.07 P & P Manual Development, Review and Dissemination
<b>1032 FIRE SUPPRESSION PREPLANNING</b>  There is a fire suppression pre-plan that has been developed in consultation with the responsible fire authority and includes: <i>Note: Reference PC § 6031.1</i>	Yes	Yes	Fire Suppression Preplan video and binder have been prepared to include all necessary information and applicable policy sections.  Both were reviewed.
Monthly fire and life safety inspections by facility staff with a two-year retention of the inspection record;	Yes	Yes	Policy & Procedures § 7.01 Fire Safety, § 10.25 Fire and Life Safety Officer Post Order  Records were reviewed.
Fire prevention inspections at least once every two years; <i>Note: Reference Health and Safety Code Section 13146.1(a) and (b);</i>	Yes	Yes	Santa Rita: 10/3/2013 Glen Dyer: 7/2/2012
An evacuation plan; and,	Yes	Yes	Policy & Procedures § 7.01 Fire Safety § 7.04 Relocation and Evacuation Plan for Glen Dyer Jail § 7.05 Relocation and Evacuation Plan for Santa Rita Jail.
A plan for the emergency housing of inmates in the event of a fire.	Yes	Yes	Policy & Procedures § 7.04 Relocation and Evacuation Plan for Glen Dyer Jail § 7.05 Relocation and Evacuation Plan for Santa Rita Jail.
<b>1040 POPULATION ACCOUNTING</b>  The facility maintains an inmate demographics accounting system, which reflects the monthly average daily population of sentenced and unsentenced inmates by categories of male, female, and juvenile.	Yes	Yes	Alameda County Justice Information System (AJIS) is a computer based classification accounting system that includes inmate demographics.
The Jail Profile Survey information is provided to the BSCC.	Yes	Yes	
<b>1041 INMATE RECORDS</b>  There are written policies and procedures for the maintenance of individual inmate records which include intake information, personal property receipts, commitment papers, court orders, reports of disciplinary action taken, medical orders issued by the responsible physician and staff response, and non-medical information regarding disabilities and other limitations.	Yes	Yes	Policy & Procedures § 11.01 Intro to Records § 11.02 Intake Procedure § 11.16 Inmate Property § 11.25 Weekenders § 11.32 Statistics § 11.33 Record Sealing § 11.45 Inmate Disposition Identifiers § 13.02 Inmate Medical/Health § 12.05 Classification Records  A sample of inmate files were reviewed.

TITLE 15 SECTION	GDJ	SRJ	P/P REFERENCE – COMMENTS
<p><b>1044 INCIDENT REPORTS</b></p> <p>There are written policies and procedures for the maintenance of written records of all incidents that result in physical harm, or serious threat of physical harm, to an employee, inmate or other person. Such records include names of persons involved, a description of the incident, actions taken, and date and time of the occurrence.</p>	Yes	Yes	<p>Policy &amp; Procedures</p> <p>§ 3.06 Death or Serious Injury of an Employee</p> <p>§ 5.06 Report Processing</p> <p>§ 5.07 Unusual Occurrence</p> <p>§ 8.12 Inmate Observation and Direct Visual Supervision</p> <p>§ 8.13 Use of Special Cells</p> <p>§ 8.15 Investigation of Crimes;</p> <p>§ 8.16 Escape Procedure</p> <p>§ 8.18 Inmate Death</p> <p>§ 8.26 Use of Special Restraints</p> <p>§ 8.28 Resistant Inmate Management</p>
<p>Written record is prepared by appropriate staff and submitted within 24 hours of the incident.</p>	Yes	Yes	<p>Policy &amp; Procedures § 5.06 Report Processing (end of shift)</p> <p>A sample of inmate files were reviewed.</p>
<p><b>1045 PUBLIC INFORMATION PLAN</b></p> <p>The facility has suitable written policies and procedures for the dissemination of information to the public, government agencies and news media.</p>	Yes	Yes	<p>Policy &amp; Procedures</p> <p>§ 1.09 Resources for Public Information</p> <p>§ 1.11 Disclosure of Contracts</p> <p>§ 1.20 Release of Information</p> <p>Department General Order 6.05</p>
<p>Title 15, CCR, Minimum Standards for Local Detention Facilities is available for review by the public and inmates.</p>	Yes	Yes	<p>Policy &amp; Procedures § 1.09 Resources for Public Information</p> <p>Binder available in Lobby for the public.</p>
<p>Facility rules and procedures affecting inmates as specified in this section are available to the public and inmates.</p>	Yes	Yes	<p>Policy &amp; Procedures § 1.09 Resources for Public Information</p> <p>Binder is available in Lobby for the public and rules are posted in the housing units for the inmates.</p> <p>Policy &amp; Procedures § 18.03 Inmate Orientation Handout information includes rules, regulations and orientation information supplements a video.</p>
<p><b>1046 DEATH IN CUSTODY</b></p> <p>Written policy and procedures assure that there is a review of each in-custody death.</p>	Yes	Yes	<p>Policy &amp; Procedures § 8.18 Inmate Death</p>
<p>The review team includes the facility administrator and/or manager; the health administrator; the responsible physician; and other health care and supervision staff who are relevant to the incident.</p>	Yes	Yes	<p>Policy &amp; Procedures § 13.22 Medical Quality Assessment</p>
<p>When a <u>minor</u> dies in a facility, the administrator of the facility provides the Corrections Standards Authority with a copy of the death in custody report that is submitted to the Attorney General<sup>4</sup>, within 10 days of the death.</p> <p><i>Note: Reference Government Code § 12525</i></p>	N/A	N/A	<p>Minors are not housed in either facility.</p>

<sup>4</sup> Government Code § 12525

TITLE 15 SECTION	GDJ	SRJ	P/P REFERENCE – COMMENTS
<b>1050 CLASSIFICATION PLAN</b>  The facility has a written classification plan designed to properly assign inmates to housing units and activities.	Yes	Yes	Policy & Procedures § 11.01 Introduction to Intake, Transfer, Release and Records § 11.40 Scope of Intake, Classification and Medical Screening Procedures Chapter 12 Classification § 9.07 Special Management Inmates
Includes receiving screening performed at intake by trained personnel.	Yes	Yes	Policy & Procedures § 11.01 Introduction to Intake, Transfer, Release and Records § 11.40 Scope of Intake, Classification and Medical Screening Procedures § 12.01 Inmate Classification  A sample of inmate files were reviewed.
Includes maintenance of a record of each inmate's classification level, housing restrictions and housing assignments.	Yes	Yes	Policy & Procedures § 12.01 Inmate Classification § 12.05 Classification Records  A sample of inmate files were reviewed.
The facility has an actively functioning classification system and/or classification committee as specified.	Yes	Yes	Policy & Procedures § 11.40 Scope of Intake, Classification and Medical Screening Procedures § 12.02 Re-Classification
The classification plan includes a channel of appeal by the inmate to the facility manager.	Yes	Yes	Policy & Procedures § 12.02 Re-Classification
Inmates sentenced to more than 60 days may request a review no more than 30 days from the last review.	Yes	Yes	Policy & Procedures § 12.02 Re-Classification
<b>1051 COMMUNICABLE DISEASES</b>  There are written policies and procedures, which require that all inmates with suspected communicable diseases are segregated until a medical evaluation can be completed.	Yes	Yes	Policy & Procedures § 13.02 Inmate Medical/Health Appraisal Screening, Special Clinics, Communicable Diseases, Quarantines and Terminally Ill Inmates Policy & Procedures § 9.07 Special Management Inmates
In absence of medically trained personnel at the time of intake into the facility, an inquiry is made to determine if the inmate has or has had any communicable diseases, or has observable symptoms of communicable diseases, including but not limited to tuberculosis or other airborne diseases, or other special medical problems identified by the health authority.	Yes	Yes	Policy & Procedures § 13.02 Inmate Medical/Health Appraisal Screening, Special Clinics, Communicable Diseases, Quarantines and Terminally Ill Inmates  Intake medical screening form is used at intake
Inmate's response is noted on booking form and/or screening device.	Yes	Yes	Policy & Procedures § 13.02 Inmate Medical/Health Appraisal Screening, Special Clinics, Communicable Diseases, Quarantines and Terminally Ill Inmates.  A sample of inmate files were reviewed.
<b>1052 MENTALLY DISORDERED INMATES</b>  There are written policies and procedures for the identification and evaluation of all mentally disordered inmates.	Yes	Yes	Policy & Procedures § 9.04 Mentally Disordered Inmates (immediate referral) Policy & Procedures § 8.12 Inmate Observation and Direct Visual Supervision

TITLE 15 SECTION	GDJ	SRJ	P/P REFERENCE - COMMENTS
An evaluation by health care staff occurs within 24 hours of identification or at the next daily sick call, whichever is earliest.	Yes	Yes	Policy & Procedures § 9.04 Mentally Disordered Inmates, § 13.02 Inmate Medical/Health Appraisal Screening, Special Clinics, Communicable Diseases, Quarantines and Terminally Ill Inmates
Segregation may be used if necessary to protect the safety of the inmate or others.	Yes	Yes	Policy & Procedures § 9.04 Mentally Disordered Inmates (immediate referral)
There are provisions for transfer of such inmates to a medical facility for diagnosis, treatment, and evaluation of such suspected mental disorder, pursuant to Section 1209, Title 15, CCR.	Yes	Yes	Policy & Procedures § 9.04 Mentally Disordered Inmates (immediate referral), § 13.02 Inmate Medical/Health Appraisal Screening, Special Clinics, Communicable Diseases, Quarantines and Terminally Ill Inmates, § 11.14 Removal for Med/Mental Health, § 13.12 Mental Health Referral Form
<b>1053 ADMINISTRATIVE SEGREGATION</b>  There are written policies and procedures that provide for administrative segregation of inmates who are determined to be prone to: escape; assault staff or other inmates; disrupt operations of the jail; or, are likely to need protection from other inmates.	Yes	Yes	Policy & Procedures § 9.02 Administrative Segregation § 9.03 Protective Custody § 9.07 Special Management Inmates § 10.05 Post Orders
The administrative segregation consists of separate and secure housing with no deprivation of privileges other than those necessary to obtain the objective of protecting inmates and staff.	Yes	Yes	Policy & Procedures § 9.02 Administrative Segregation § 9.03 Protective Custody § 9.07 Denial of Authorized Items or Activities § 10.05 Post Orders § 16.01 Discipline Procedure § 17.04 Inmate Telephone Access
<b>1055 USE OF SAFETY CELL</b>  The safety cell, specified in Title 24, Part II, Section 1231.2.5, is used only to hold inmates who display behavior that results in the destruction of property or reveals an intent to cause physical harm to self or others.	Yes	Yes	Policy & Procedures § 8.12 Inmate Observation and Direct Visual Supervision Policy & Procedures § 8.13 Use of Special Cells, Multi-Use Rooms and Modesty Garments Policy & Procedures § 8.12 Inmate Observation and Direct Visual Supervision  Glen Dyer has a policy but as a practice, inmates requiring safety cell placement are transferred to Santa Rita.  A sample of inmate files were reviewed. Generally, the documentation was much improved over previous inspections.
There are written policies and procedures, written by the facility administrator in cooperation with the responsible physician, governing safety cell use.	Yes	Yes	Policy & Procedures § 8.12 Security and Control, § 8.13 Use of Special Cells, Multi-Use Rooms and Modesty Policy & Procedures § 8.13 Garments
Safety cells are not used for punishment or as a substitute for treatment.	Yes	Yes	Policy & Procedures § 16.01 Punishment
Placement requires the approval of the facility manager or watch commander, or a designated physician.	Yes	Yes	Policy & Procedures § 8.13 Use of Special Cells, Multi-Use Rooms and Modesty Garments

TITLE 15 SECTION	GDJ	SRJ	P/P REFERENCE – COMMENTS
There are written procedures that assure necessary nutrition and fluids are administered.	Yes	Yes	Policy & Procedures § 8.12 Inmate Observation and Direct Visual Supervision, Policy & Procedures § 8.13 Use of Special Cells, Multi-Use Rooms and Modesty Garments (Fluids every 2 hours)
Inmates are allowed to retain sufficient clothing, or are provided with a "safety garment" to provide for personal privacy unless risks to the inmate's safety or facility security are documented.	Yes	Yes	Policy & Procedures § 8.12 Inmate Observation and Direct Visual Supervision, Policy & Procedures § 8.13 Use of Special Cells, Multi-Use Rooms and Modesty Garments
Direct visual observation is conducted at least twice every 30 minutes and is documented.	Yes	Yes	Policy & Procedures § 8.12 Inmate Observation and Direct Visual Supervision, Policy & Procedures § 8.12 Observation Logs, § 8.13 Use of Special Cells, Multi-Use Rooms and Modesty Garments
Continued retention of inmate is reviewed a minimum of every eight hours.	Yes	Yes	Policy & Procedures § 8.12 Inmate Observation and Direct Visual Supervision, Policy & Procedures § 8.13 Use of Special Cells, Multi-Use Rooms and Modesty Garments (Watch Commander)  Documentation of this review was weak at SRJ. We suggest continued periodic audits by the compliance unit.
A medical assessment is secured within 12 hours of placement in this cell or at the next daily sick call, whichever is earliest, and	Yes	Yes	Policy & Procedures § 8.12 Inmate Observation and Direct Visual Supervision, Policy & Procedures § 8.13 Use of Special Cells, Multi-Use Rooms and Modesty Garments (Every 8 hours)
A medical clearance for continued retention is secured every 24 hours thereafter.	Yes	Yes	Policy & Procedures § 8.12 Inmate Observation and Direct Visual Supervision, Policy & Procedures § 8.13 Use of Special Cells, Multi-Use Rooms and Modesty Garments (Every 8 hours)
A mental health opinion on placement and retention is secured within 24 hours of placement.	Yes	Yes	Policy & Procedures § 8.12 Inmate Observation and Direct Visual Supervision, Policy & Procedures § 8.13 Use of Special Cells, Multi-Use Rooms and Modesty Garments (Once per shift)

TITLE 15 SECTION	GDJ	SRJ	P/P REFERENCE - COMMENTS
<p><b>1056 USE OF SOBERING CELL</b></p> <p>The sobering cell, specified in Title 24, Part II, Section 1231.2.4, is used for holding inmates who are a threat to their own safety or the safety of others due to their state of intoxication and pursuant to written policies and procedures.</p>	Yes	Yes	<p>Policy &amp; Procedures § 8.12 Inmate Observation and Direct Visual Supervision, Policy &amp; Procedures § 8.13 Use of Special Cells, Multi-Use Rooms and Modesty Garments</p> <p>Documentation was reviewed.</p> <p>SRJ: As noted in the last inspection report, during the initial review of the documentation, it was sometimes difficult to determine compliance with this requirement of the regulation. We suggested including more specific information to support the initial placement. Corrective action was taken and subsequent records were sufficient.</p> <p>If during times of high activity, sobering cells are used as holding cells at SRJ for persons who are not intoxicated, the facility would be out of compliance with this regulation.</p>
<p>Intermittent direct visual observation of inmates in sobering cells conducted no less than every half hour.</p>	Yes	Yes	<p>Policy &amp; Procedures § 8.12 Inmate Observation and Direct Visual Supervision, Policy &amp; Procedures § 8.12 Observation Logs, § 8.13 Use of Special Cells, Multi-Use Rooms and Modesty Garments (twice every 30 minutes)</p>
<p>An evaluation by a medical staff person or by custody staff, pursuant to written medical procedures in accordance with Section 1213 of these regulations, occurs whenever any inmate is retained in a sobering cell for more than six hours.</p>	Yes	Yes	<p>Policy &amp; Procedures § 8.12 Inmate Observation and Direct Visual Supervision, Policy &amp; Procedures § 8.13 Use of Special Cells, Multi-Use Rooms and Modesty Garments (every 6 hours)</p> <p>We suggest regular internal joint audits (custody and medical) to ensure compliance with all the requirements of this regulation.</p>
<p>Such inmates are removed from the sobering cell when they are able to continue with processing.</p>	Yes	Yes	<p>Policy &amp; Procedures § 8.12 Inmate Observation and Direct Visual Supervision, Policy &amp; Procedures § 8.13 Use of Special Cells, Multi-Use Rooms and Modesty Garments (every 6 hours)</p>
<p><b>1057 DEVELOPMENTALLY DISABLED INMATES</b></p> <p>There are written procedures for identification and evaluation of all developmentally disabled inmates.</p>	Yes	Yes	<p>Policy &amp; Procedures § 9.04 Mentally Disordered Inmates § 9.07 Special Management Inmates § 13.02 Inmate Medical/Health Appraisal Screening Intake screening is performed intake. Inmates with this disorder are not housed at the Glenn Dyer Facility.</p>
<p>A contact to the regional center occurs within 24 hours when an inmate is suspected or confirmed to be developmentally disabled.</p>	Yes	Yes	<p>Policy &amp; Procedures § 9.04 Mentally Disordered Inmates § 13.02 Inmate Medical/Health Appraisal Screening CJMH contacts the Regional Center.</p>



TITLE 15 SECTION	GDJ	SRJ	P/P REFERENCE - COMMENTS
<b>1058 USE OF RESTRAINT DEVICES</b>			Documentation was reviewed.
There are written policies and procedures for the use of restraint devices that include:	Yes	Yes	
acceptable restraint devices;	Yes	Yes	Policy & Procedures § 8.09 Transportation, Movement and Use of Restraints, § 8.26 Use of Special Restraints
signs or symptoms which should result in immediate medical/mental health referral;	Yes	Yes	Policy & Procedures § 8.26 Use of Special Restraints
availability of CPR equipment;	Yes	Yes	Policy & Procedures § 8.26 Use of Special Restraints
protective housing of restrained persons;	Yes	Yes	Policy & Procedures § 8.26 Use of Special Restraints
provisions for hydration and sanitation needs; and	Yes	Yes	
exercising of extremities.	Yes	Yes	Policy & Procedures § 8.26 Use of Special Restraints
Restraints are used only to hold inmates who display behavior that results in the destruction of property or reveals an intent to cause physical harm to self or others.	Yes	Yes	Policy & Procedures § 8.12 Inmate Observation and Direct Visual Supervision, Policy & Procedures § 8.26 Use of Special Restraints
Restraints are not used as discipline or as a substitute for treatment.	Yes	Yes	Policy & Procedures § 8.26 Use of Special Restraints
Inmates are placed in restraints only with approval of the facility manager, watch commander, or the designated physician.	Yes	Yes	Policy & Procedures § 8.12 Inmate Observation and Direct Visual Supervision Policy & Procedures § 8.26 Use of Special Restraints
All inmates in restraints are housed alone or in a specified area for restrained inmates.	Yes	Yes	Policy & Procedures § 8.26 Use of Special Restraints
Direct visual observation is conducted and documented at least twice every 30 minutes.	Yes	Yes	Policy & Procedures § 8.12 Inmate Observation and Direct Visual Supervision, Policy & Procedures § 8.26 Use of Special Restraints
Continued retention in such restraints is reviewed every two hours.	Yes	Yes	Policy & Procedures § 8.12 Inmate Observation and Direct Visual Supervision Policy & Procedures § 8.26 Use of Special Restraints  During our initial visit, the documentation of this review was weak at both jails. During follow-up site inspections, the records were improved. We suggest continued periodic audits by the compliance unit.
A medical opinion on placement and retention shall be secured as soon as possible but no later than four hours from the time of placement.	Yes	Yes	Policy & Procedures § 8.12 Inmate Observation and Direct Visual Supervision, Policy & Procedures § 8.26 Use of Special Restraints
Medical review for continued retention in restraint devices occurs at a minimum of every six hours.	Yes	Yes	Policy & Procedures § 8.12 Inmate Observation and Direct Visual Supervision Policy & Procedures § 8.26 Use of Special Restraints
A mental health consultation is secured as soon as possible, but no later than eight hours from the time of placement.	Yes	Yes	Policy & Procedures § 8.12 Inmate Observation and Direct Visual Supervision, Policy & Procedures § 8.26 Use of Special Restraints

TITLE 15 SECTION	GDJ	SRJ	P/P REFERENCE – COMMENTS
<p><b>1059 USE OF REASONABLE FORCE TO COLLECT DNA SPECIMENS, SAMPLES, IMPRESSIONS</b></p> <p>Policy and procedures describe the use of reasonable force to collect blood specimens, saliva samples, or thumb/palm print impressions from individuals who are required to provide them, but refuse written or oral requests to do so. Policies and procedures address:</p> <p><i>Note: Reference PC § 296</i></p>	Yes	Yes	<p>Policy &amp; Procedures § 11.60 Retrieval of Fluid Samples</p> <p>Force is not used to collect DNA samples. Complaints are sought for the new offense of PC 298.1.</p> <p>The policy allows a forced blood draw with a court order. If that were to be done, the requirements of this regulation would apply.</p>
<p>The use of reasonable force is preceded by documented efforts to secure voluntary compliance, including advisement of the legal obligation to provide the specimen, sample or impression, and the consequences of failing to do so.</p>	Yes	Yes	Policy & Procedures § 11.60 Retrieval of Fluid Samples
<p>Supervisory authorization is obtained prior to use of reasonable force.</p>	Yes	Yes	Policy & Procedures § 11.60 Retrieval of Fluid Samples
<p>If the use of reasonable force includes cell extraction, the extraction is audio-and video-taped and retained by the department, as required by statute.</p>	Yes	Yes	8.25 Video Taping Equipment
<p><b>1061 INMATE EDUCATION PROGRAM</b></p> <p>Facility administrator has planned and requested an inmate education program from appropriate public officials. When such services are not made available by the appropriate public official, then the facility manager shall develop and implement an educational program with available resources.</p>	Yes	Yes	Policy & Procedures § 18.09 Educational Program Planning
<p>Voluntary academic and/or vocational education is available to sentenced and pretrial inmates.</p>	Yes	Yes	Policy & Procedures § 18.09 Educational Program Planning § 18.10 Vocational Training Programs
<p><b>1062 VISITING</b></p> <p>Facility administrator has developed and implemented written policies and procedures for inmate visiting.</p>	Yes	Yes	Policy & Procedures § 17.03 Inmate Visiting
<p>(TYPE II ONLY)</p> <p>All inmates in Type II facilities are allowed at least two visits totaling at least one hour per week.</p>	Yes	Yes	<p>Minimum of:</p> <p>Two 30 minute visits at Glen Dyer</p> <p>Three 20 minute visits at Santa Rita</p>
<p>(TYPE III ONLY)</p> <p>Inmates in Type III facilities are allowed at least one visit totaling at least one hour per week.</p>	N/A	N/A	
<p>Visitation procedures include provisions for visitation by minor children of the inmate.</p>	Yes	Yes	Policy & Procedures § 17.03 Inmate Visiting
<p><b>1063 CORRESPONDENCE</b></p> <p>The facility administrator has developed written policies and procedures for inmate correspondence. The policy and procedures provide that:</p>	Yes	Yes	Policy & Procedures § 17.01 Inmate Correspondence and Mail Regulations
<p>There is no limitation placed on the volume of mail an inmate may send or receive.</p>	Yes	Yes	Policy & Procedures § 17.01 Inmate Correspondence and Mail Regulations

TITLE 15 SECTION	GDJ	SRJ	P/P REFERENCE - COMMENTS
Mail may be read where there is a valid security reason and the facility manager or designee approves.	Yes	Yes	Policy & Procedures § 17.01 Inmate Correspondence and Mail Regulations
Jail staff does not review inmate correspondence to or from state and federal courts, any member of the State Bar or holder of public office, and the State Corrections Standards Authority; however, jail staff may open and inspect such mail only to search for contraband, cash, checks, or money orders in the presence of the inmate.	Yes	Yes	Policy & Procedures § 17.01 Inmate Correspondence and Mail Regulations
Confidential correspondence with the facility administrator and/or manager is permitted.	Yes	Yes	Policy & Procedures § 17.01 Inmate Correspondence and Mail Regulations
Inmates without funds are permitted at least two postage-paid letters each week to family and friends.	Yes	Yes	Policy & Procedures § 17.01 Inmate Correspondence and Mail Regulations
Inmates without funds are permitted unlimited postage-paid correspondence with his/her attorney and the courts.	Yes	Yes	Policy & Procedures § 17.01 Inmate Correspondence and Mail Regulations
<b>1064 LIBRARY SERVICES</b>  The facility administrator has developed and implemented written policies and procedures for inmate library service which include access to legal reference materials, current information on community services and resources, religious, educational and recreational reading material.	Yes	Yes	Policy & Procedures § 18.08 Library Services § 18.20 Legal Reference Library
<b>1065 EXERCISE AND RECREATION</b>  There are written policies and procedures regarding exercise and recreation.	Yes	Yes	Policy & Procedures § 18.12 Recreation and Inmate Activity Program
An exercise and recreation program is available to inmates in an area designed for recreation.	Yes	Yes	
The program allows a minimum of three hours of exercise distributed over a period of seven days.	Yes	Yes	Policy & Procedures § 18.12 Recreation and Inmate Activity Program  Detailed documentation logs out-of-cell time.
<b>1066 BOOKS, NEWSPAPERS, PERIODICALS, AND WRITINGS</b>  There are written policies and procedures which permit inmates to purchase, receive and read any book, newspaper, periodical, or writing accepted by the United States Post Office except for specified types of publications as determined by the facility administrator.	Yes	Yes	Policy & Procedures § 17.01 Inmate Correspondence and Mail Regulations § 17.06 Inmate Newspaper Subscriptions
<b>1067 ACCESS TO TELEPHONE</b>  There are written policies and procedures that allow reasonable access to a telephone beyond those telephone calls required by Section 851.5 PC.	Yes	Yes	Policy & Procedures § 17.04 Inmate Telephone Access
<b>1068 ACCESS TO COURTS</b>  There are written policies and procedures to ensure that inmates have access to the courts. Such access shall consist of the following:	Yes	Yes	Policy & Procedures § 18.19 Pro-Per Inmates

TITLE 15 SECTION	GDJ	SRJ	P/P REFERENCE - COMMENTS
Unlimited mail as provided in Section 1063(f) of these regulations.	Yes	Yes	Policy & Procedures § 5.04 Facility Mail Procedure § 17.01 Inmate Correspondence and Mail Regulations
Confidential consultation with attorneys.	Yes	Yes	Policy & Procedures § 5.04 Facility Mail Procedure § 17.01 Inmate Correspondence and Mail Regulations § 17.02 Interviews § 17.03 Inmate Visiting § 17.04 Inmate Telephone Access
<b>1069 INMATE ORIENTATION</b>  There are written policies and procedures for the implementation of a program reasonably understandable to inmates designed to orient a newly received inmate at the time of placement in a living area.	Yes	Yes	Policy & Procedures § 18.03 Inmate Orientation (Upon housing with video and handouts, translations as needed)
The program shall be published.	Yes	Yes	Policy & Procedures § 18.03 Inmate Orientation
The program shall include but not be limited to: Rules regarding correspondence, visiting, and telephone usage;	Yes	Yes	Policy & Procedures § 18.03 Inmate Orientation
Inmate rules and disciplinary procedures;	Yes	Yes	Policy & Procedures § 18.03 Inmate Orientation
Grievance procedures;	Yes	Yes	Policy & Procedures § 18.03 Inmate Orientation
Programs and activities availability and method of application;	Yes	Yes	Policy & Procedures § 18.03 Inmate Orientation
Medical services;	Yes	Yes	Policy & Procedures § 18.03 Inmate Orientation
Classification and housing assignments; and,	Yes	Yes	Policy & Procedures § 18.03 Inmate Orientation
Court appearance where scheduled, if known.	Yes	Yes	Policy & Procedures § 18.03 Inmate Orientation
<b>1070 INDIVIDUAL/FAMILY SERVICE PROGRAMS</b>  There are written policies and procedures to facilitate cooperation with appropriate public or private agencies for individual and/or family social service programs for inmates. Such a program utilizes available community services and resources either by establishing a resource guide or actual service delivery.	Yes	Yes	Policy & Procedures § 18.01 Introduction to Inmate Services § 18.03 Inmate Orientation § 18.05 Volunteer Services and Programs § 18.09 Educational Program Planning § 18.10 Vocational Training Programs § 18.11 Social Service Programs § 18.16 Services for Released Inmates § 18.17 Teaching and Loving Kids (TALK) Program.  MOMS Program
<b>1071 VOTING</b>  There are written policies and procedures whereby the county registrar allows qualified voters to vote in local, state, and federal elections pursuant to the elections code.	Yes	Yes	Policy & Procedures § 18.01 Introduction to Inmate Services

TITLE 15 SECTION	GDJ	SRJ	P/P REFERENCE - COMMENTS
<b>1072 RELIGIOUS OBSERVANCES</b>  There are written policies and procedures to provide opportunities for inmates to participate in religious services and counseling on a voluntary basis.	Yes	Yes	Policy & Procedures § 18.07 Religious Programming
<b>1073 INMATE GRIEVANCE PROCEDURE</b>  Any inmate may appeal and resolve grievances relating to any condition of confinement. There are written policies and procedures that include:	Yes	Yes	Policy & Procedures § 16.03 Inmate Grievance Procedure  Documentation was reviewed.
A grievance form or instructions for registering a grievance.	Yes	Yes	Policy & Procedures § 16.03 Inmate Grievance Procedure
Resolution at lowest appropriate staff level.	Yes	Yes	Policy & Procedures § 16.03 Inmate Grievance Procedure  The current practice allows the officer initially receiving the complaint to attempt to resolve the concern. If that is not possible, then a formal grievance is initiated by the inmate. All grievances are forwarded to an officer assigned to the grievance unit. The grievance unit officer investigates the allegation(s) and responds in writing to the inmate with his/her finding(s).
Provisions for resolving questions of jurisdiction within the facility.	Yes	Yes	Policy & Procedures § 16.03 Inmate Grievance Procedure
Provisions for appeal to next level of review.	Yes	Yes	Policy & Procedures § 16.03 Inmate Grievance Procedure
Written reasons for denial at each level of review.	Yes	Yes	Policy & Procedures § 16.03 Inmate Grievance Procedure
Provisions for response in a reasonable time limit.	Yes	Yes	Policy & Procedures § 16.03 Inmate Grievance Procedure  (Policy requires a response within 14 days)  SRJ: All medical grievances are forwarded and answered by medical supervisors/managers. In the records reviewed, we noted that often the initial response took more than the 14 days to complete. Following discussion with medical management, the issue was corrected.
<b>1080 RULES AND DISCIPLINARY PENALTIES</b>  There are established rules and disciplinary penalties to guide inmate conduct.	Yes	Yes	Policy & Procedures § 16.01 Disciplinary Procedure

TITLE 15 SECTION	GDJ	SRJ	P/P REFERENCE – COMMENTS
Rules are written and posted in housing units and booking area or issued to each inmate. Verbal instructions are provided for inmates with disabilities that limit their ability to read, illiterate inmates and others unable to read English, or material is provided in an understandable form.	Yes	Yes	Policy & Procedures § 16.01 Disciplinary Procedure
<b>1081 PLAN FOR INMATE DISCIPLINE</b>  The facility administrator has developed and implemented written policies and procedures for inmate discipline, which address the following.	Yes	Yes	Policy & Procedures § 16.01 Disciplinary Procedure (Minor violation card used.)  The documentation reviewed was thorough, detailed and demonstrated compliance.
A designated subordinate, not involved in the charges, acts on all formal charges.	Yes	Yes	Policy & Procedures § 16.01 Disciplinary Procedure Appeals are available via the Grievance Process.  See comments under Section 1082 below.
Minor acts of non-conformance or minor violations are handled informally by staff.	Yes	Yes	Policy & Procedures § 16.01 Disciplinary Procedure
When there is temporary loss of privileges, there is written documentation and a policy of review and appeal to the supervisor.	Yes	Yes	Policy & Procedures § 16.01 Disciplinary Procedure
Major violations and repetitive minor violations being handled as major violations are referred to the disciplinary officer in writing by the staff member observing the act(s).	Yes	Yes	Policy & Procedures § 16.01 Disciplinary Procedure
Inmate is informed of charges in writing.	Yes	Yes	Policy & Procedures § 16.01 Disciplinary Procedure
A disciplinary hearing is held no sooner than 24 hours after the report has been submitted to the disciplinary officer and the inmate served with a copy of charges. The inmate may waive the 24-hour limitation.	Yes	Yes	Policy & Procedures § 16.01 Disciplinary Procedure  See comments below under Section 1082.
Violation(s) acted on no later than 72 hours from the time the inmate is informed of the charge(s) in writing unless waived by the inmate or for good cause.	Yes	Yes	Policy & Procedures § 16.01 Disciplinary Procedure
The inmate is permitted to appear on his/her behalf at the time of the disciplinary hearing.	Yes	Yes	Policy & Procedures § 16.01 Disciplinary Procedure
The facility manager or designee reviews all disciplinary actions taken.	Yes	Yes	Policy & Procedures § 16.01 Disciplinary Procedure
The inmate is advised in writing of the action taken in the disciplinary proceedings.	Yes	Yes	Policy & Procedures § 16.01 Disciplinary Procedure
Pending the disciplinary proceedings, the inmate may be removed from the general population or program for specified reasons.	Yes	Yes	Policy & Procedures § 16.01 Disciplinary Procedure § 9.07 Special Management Inmates

TITLE 15 SECTION	GDJ	SRJ	P/P REFERENCE - COMMENTS
<p><b>1082 FORMS OF DISCIPLINE</b></p> <p>The degree of punitive actions taken by the disciplinary officer is directly related to the severity of the rule infractions as specified in this section.</p>	Yes	Yes	<p>Policy &amp; Procedures § 16.01 Disciplinary Procedure</p> <p>As noted in the previous inspection and again during this inspection, in the records reviewed, the initiating officer included a sentencing recommendation in the report which was typically the maximum penalty allowed by policy. We suggest this practice be reviewed as it can have the appearance of possibly influencing the discipline officer into supporting the recommended sanction.</p> <p>The records we reviewed confirmed that discipline officers do not always support the original recommendation. Frequently, the final reviewing authority reduced the recommended penalty to something more directly related to the severity of the infraction.</p>
<p><b>1083 LIMITATIONS ON DISCIPLINARY ACTIONS</b></p> <p>No inmate is continued on disciplinary isolation status beyond 30 consecutive days without review by facility manager. Part of this review includes consultation with health care staff. Such reviews continue at least every fifteen days thereafter until isolation status has ended.</p>	Yes	Yes	<p>Policy &amp; Procedures § 16.01 Disciplinary Procedure § 9.01 Disciplinary Isolation</p> <p>§ 9.01 Limits disciplinary isolation time to 10 days.</p>
<p>Disciplinary isolation cells have the minimum furnishings and space specified in Title 24, Section 1231.2. Inmates are issued clothing and bedding as specified in Articles 12 and 13 of these regulations.</p>	Yes	Yes	<p>Policy &amp; Procedures § 16.01 Disciplinary Procedure § 9.01 Disciplinary Isolation</p>
<p>Disciplinary cell occupants who destroy bedding and/or clothing may be deprived of such articles. The decision to deprive inmates of such articles is reviewed by the facility manager or designee every 24 hours.</p>	Yes	Yes	<p>Policy &amp; Procedures § 16.01 Disciplinary Procedure § 9.01 Disciplinary Isolation</p>
<p>No inmates exercise the right of punishment over other inmates. <i>Note: Reference PC § 4019.5</i></p>	Yes	Yes	<p>Policy &amp; Procedures § 16.01 Post Orders</p>
<p>A safety cell, as specified in Section 1055 of these regulations, or any restraint device is not used for disciplinary purposes.</p>	Yes	Yes	<p>Policy &amp; Procedures § 16.01 Disciplinary Procedure</p>
<p>No inmate is deprived of implements necessary to maintain an acceptable level of hygiene as specified in Section 1265.</p>	Yes	Yes	<p>Policy &amp; Procedures § 16.01 Disciplinary Procedure § 9.01 Disciplinary Isolation</p>
<p>Food is not withheld as a disciplinary measure.</p>	Yes	Yes	<p>Policy &amp; Procedures § 16.01 Disciplinary Procedure § 9.01 Disciplinary Isolation</p>
<p>Disciplinary isolation diet described in Section 1247 of these regulations is only utilized for major violations of institution rules.</p>	Yes	Yes	<p>Policy &amp; Procedures § 16.01 Disciplinary Procedure § 9.01 Disciplinary Isolation</p>
<p>The facility manager approves the initial placement on the disciplinary isolation diet and ensures that medical staff is notified.</p>	Yes	Yes	<p>Policy &amp; Procedures § 16.01 Disciplinary Procedure</p>

TITLE 15 SECTION	GDJ	SRJ	P/P REFERENCE - COMMENTS
In consultation with medical staff, the facility manager approves any continuation of the diet every 72 hours after the initial placement.	Yes	Yes	Policy & Procedures § 16.01 Disciplinary Procedure (Limited to 72 hours)
Correspondence privileges are not withheld except where correspondence regulations have been violated. Decision to withhold correspondence privilege is reviewed every 72 hours.	Yes	Yes	Policy & Procedures § 16.01 Disciplinary Procedure § 9.01 Disciplinary Isolation
Access to courts and legal counsel is not suspended as a disciplinary measure.	Yes	Yes	Policy & Procedures § 16.01 Disciplinary Procedure § 9.01 Disciplinary Isolation
<b>1084 DISCIPLINARY RECORDS</b>  A record of all disciplinary infractions and punishment administered is maintained. <i>Note: Reference PC § 4019.5</i>	Yes	Yes	Policy & Procedures § 16.01 Disciplinary Procedure
<b>DETENTION OF MINORS</b>			
Are minors held in this facility? If yes, the following sections including those summarizing the regulations identified in Title 15, Article 8 apply (Minors in Jails). <i>Note: Reference PC § 207.1(b), 207.6, 707.1</i>	No	No	Remainder of checklist deleted.



**ADULT TYPE I, II, III AND IV FACILITIES  
PHYSICAL PLANT EVALUATION  
Board of State and Community Corrections**

Applicable Title 24 Regulations: 3/80; 8/86; 5/88; 1/91

BSCC Code: 0065

<b>FACILITY NAME:</b> Santa Rita Jail				<b>FACILITY TYPE:</b> II	
<b>APPLICABLE REGULATIONS (Check All That Apply):</b>	3/80: <input checked="" type="checkbox"/>	8/86: <input type="checkbox"/>	5/88: <input type="checkbox"/>	1/91: <input type="checkbox"/>	<b>OTHER:</b> 1994, 2001
<b>FIELD REPRESENTATIVE:</b> Don Allen				<b>DATE:</b> 2/25/2014	

TITLE 24 SECTION	YES	NO	N/A	COMMENTS
<b>Temporary Holding Cells (2.2)</b>	✓			SRJ: To correct a past issue of non-compliance, sobering cell D-2 was re-rated as a temporary holding cell.
Contain 10 square feet of floor per inmate	✓			
Limited to no more than 16 inmates	✓			
No smaller than 40 square feet	✓			
Contain sufficient seating to accommodate all inmates	✓			
Toilet accessible	✓			
Water fountain accessible	✓			
Wash basin accessible	✓			
Provides clear visual supervision	✓			
Telephone accessible	✓			
<b>Weapons Locker (3.12)</b>	✓			
External to the security area and equipped with individual compartments, locks and keys				
<b>Temporary Staging Cell or Room (2.3)</b>			✓	
1-91: Added provision for temporary staging cells-rooms				
Holds inmates classified and segregated per Title 15 § 1050 and § 1053				
Limited to holding inmates up to 4 hours			✓	
Maximum capacity of no more than 80 inmates			✓	
Contains 10 square feet of floor space per inmate and has a ceiling height of at least 8 feet			✓	
No smaller than 160 square feet			✓	
Contains seating to accommodate all inmates			✓	
Contains water closet, wash basin and drinking fountain			✓	
Provides unobstructed visual supervision of inmates by staff			✓	
<b>Detoxification/Sobering Cells (2.4)</b>	✓			
01: Name change to "sobering cell"				
Contain 20 square feet of floor per inmate				
Limited to no more than 8 inmates	✓			
No smaller than 60 square feet	✓			
Contain toilet	✓			
Contain washbasin	✓			
Contain drinking fountain	✓			

TITLE 24 SECTION	YES	NO	N/A	COMMENTS
Partitions or handrails located next to toilet fixture to provide support	✓			
Provide easy, unobstructed visual observation	✓			
Padding on the floor	✓			
<b>Shower-Delousing Room (3.4)</b>	✓			
Available in reception/booking				
<b>Secure Vault or Storage Space (2.1)</b>	✓			
Available for inmate valuables				
<b>Telephone (2.1)</b>	✓			
Available for inmate use per Penal Code § 851.5				
<b>Safety Cells (2.5)</b>	✓			
Contain 48 square feet with one floor dimension at least 6 feet and ceiling height of at least 8 feet				
Limited to no more than one inmate	✓			
Contain flush ring toilet with controls located outside the cell	✓			
Padded floor, door and walls	✓			
Equipped with variable intensity, security light, inaccessible to occupant	✓			Some controls failed to adjust the intensity and were being repaired.
Vertical view panel not more than 4 inches wide and at least 24 inches long, in or adjacent to the door	✓			
Provide a food pass with lockable shutter no more than 4 inches high and located at least 30 inches above the floor	✓			
<b>Single Occupancy Cells (2.6)</b>	✓			
Maximum capacity of one inmate				
Contain a minimum of 60 square feet of floor area in Type I facilities and 70 square feet in Type II and III facilities	✓			
Have a minimum ceiling height of 8 feet	✓			
Contain toilet, washbasin and drinking fountain	✓			
Contain a bunk, desk and seat (Desk and seat not required in Type I in later, less restrictive 1986 standards)	✓			
<b>Multiple Occupancy Cells (8227)</b> 8-86: Deleted provision for multiple occupancy cells			✓	
Contain 35 square feet per person				
Limited to no more than 8 inmates			✓	
No smaller than 100 square feet			✓	
Minimum ceiling height of 8 feet			✓	
Water closet separate from washbasin and drinking fountain			✓	
Sufficient bunks to accommodate each occupant			✓	
Provide storage space for each occupant's personal items			✓	

TITLE 24 SECTION	YES	NO	N/A	COMMENTS
<b>Multiple Occupancy Rooms (8229)</b> 8-86: Deleted provision for multiple occupancy rooms			✓	
Limited to housing persons in Type III and IV facilities and workers in Type I and II facilities				
Contain 50 square feet of floor area per person and a minimum of 8 feet ceiling height			✓	
Limited to no more than 16 persons			✓	
Access to toilets separate from washbasins (ratio 1:8) and drinking fountains			✓	
Provide storage space for each occupant's personal items			✓	
<b>Double Occupancy Cells (2.7)</b> 5-88: Added provision for double occupancy cells	✓			1994 Standards (less restrictive)
Maximum capacity of two inmates				
Contain a minimum of 60 square feet of floor space in Type I facilities and 70 square feet in Type II and III facilities	✓			
Have a minimum ceiling height of 8 feet and one floor dimension at least 6 feet	✓			
Contain toilet, washbasin and drinking fountain	✓			
Contain 2 bunks, 1 desk and seat (Desk and seat not required in Type I facilities)	✓			
<b>Dormitories (2.8)</b> 8-86: Provision for dormitories added	✓			
Contain 50 square feet of floor area per inmate and a minimum of 8 feet ceiling height				
Be designed for no fewer than 8 and no more than 64 inmates	✓			
Facilities having a total rated capacity of 80 inmates or less, may design dormitories for no fewer than 4 inmates	✓			
Access to toilets separate from washbasins (ratio 1:8) and drinking fountains 01: Ratio changed to 1:10		✓		Extra beds have been placed in the dorms in Buildings 24, 25, 31, 32, 33, 34, and 35 raising the ratio above 1:10.
Provide storage space for each inmates' personal items	✓			
<b>Dayrooms (2.9)</b> 8-86: Added requirement for 3 foot wide corridors in front of cells-rooms 99: Corridor requirement deleted			✓	
35 square feet of floor area per inmate	✓			
Contain tables and seating to accommodate the maximum number of inmates served	✓			
Access to toilets, washbasins and drinking fountains	✓			
Available to all inmates in Type II and III facilities (excluding special use cells) and to workers in Type I facilities	✓			

TITLE 24 SECTION	YES	NO	N/A	COMMENTS
<b>Shower (3.4)</b> Available on a ratio of 1:16 01: Ratio changed to 1:20		✓		Extra beds have been placed in the dorms in Buildings 24, 25, 31, 32, 33, 34, and 35 raising the ratio above 1:20.
<b>Lighting (3.6)</b> Sufficient to permit easy reading. Night lighting is sufficient to allow good supervision. 8-86: Specifies at least 20 foot-candles at desk level and in grooming areas, with night lighting not to exceed 5 foot-candles	✓			
<b>Beds-Bunks (3.5)</b> 30 inches wide and 76 inches long	✓			
<b>Comfortable Living Environment [102(c)6]</b> A comfortable living environment is maintained through an adequate heating and cooling system.	✓			
<b>Exercise Area -Type II, III and WA IV (2.10)</b> At least one exercise area must contain a minimum of 900 square feet	✓			
8-86: Outdoor exercise area provided	✓			
8-86: Clear height of 15 feet with required surface area meeting a formula of: 80% of maximum rated inmate population and number of one-hour exercise periods per day = required surface area	✓			
<b>Program Space - Type II and III (2.11)</b> Sufficient area and furnishings to meet the needs of the facility programs	✓			
<b>Dining Facilities (2.17)</b> 15 square feet per inmate being fed	✓			
Toilets, washbasins and showers are not in the same room or not in view of inmate dining	✓			
<b>Visiting (2.18)</b> Sufficient visiting area	✓			
Contact visits whenever possible for minimum security inmates	✓			
<b>Attorney Interviews (2.26)</b> Provide for confidential attorney consultation	✓			
<b>Safety Equipment Storage (2.19)</b> Adequate space is provided for storage of equipment such as fire extinguishers, SCBA, emergency lights, etc.	✓			

TITLE 24 SECTION	YES	NO	N/A	COMMENTS
<b>Janitor Closet (2.20)</b> Located in security areas lockable, containing a mop sink and storage space	✓			
<b>Storage Rooms (2.21)</b> Sufficient space to accommodate inmate property, bedding and supplies	✓			Space Saver Property System
<b>Audio or Video Monitoring System -NA Type IV (2.22)</b> Audio monitoring system capable of alerting staff in a central control	✓			
Video monitoring in corridors, main entries and/or exits and programs or activity areas	✓			
<b>Fire Detection and Alarm System [102(c)6]</b> Automatic fire alarm system capable of alerting staff in a central control point	✓			
<b>Emergency Power (2.24)</b> Available to provide minimal lighting, maintain communications, alarm, fire, life and security systems	✓			
<b>Provide Space for:</b> <b>Barber/beauty shop(2.15)</b> 8-86: Limit requirement to Type II and III facilities 99: Requirement deleted	✓			
<b>Canteen (2.16)</b> 8-86: Added for II, III & IV facilities	✓			
<b>Confidential Interview Rooms (2.25)</b> 8-86: Added for Type II facilities	✓			



**ADULT DETENTION FACILITY  
LIVING AREA SPACE EVALUATION  
Board of State and Community Corrections Inspection**

BSCC Code: 0065

<b>FACILITY:</b> Santa Rita Jail	<b>TYPE:</b> II	<b>RC:</b> 3812
<b>FIELD REPRESENTATIVE:</b> Don Allen		<b>DATE:</b> 2/25/2014

ROOMS							EACH ROOM					
Location	Cell Type	Applicable Standards	# Cells	EACH CELL		Total RC	DIMENSIONS (L x W x H)	FIXTURES*				
				# Beds	RC			T	U	W	F	S
<b>HOUSING</b>												
<b>BLDG 1 – MAX SECURITY (Administrative Segregation)</b>												
A	Double	94	15	2	2	30	13.5 x 6.5 x 8.2	1		1	1	
	Single	80	1	1	1	1	13.5 x 6.5 x 8.2	1		1	1	
	Dayroom	80	1				1260 square feet					2
B	Double	94	14	2	2	28	13.5 x 6.5 x 8.2	1		1	1	
	Dayroom	80	1				1102 square feet					2
C	Double	94	18	2	2	36	13.5 x 6.5 x 8.2	1		1	1	
	Dayroom	80	1				1712 square feet					2
D	Double	94	18	2	2	36	13.5 x 6.5 x 8.2	1		1	1	
	Dayroom	80	1				1712 square feet					2
E	Double	94	14	2	2	28	13.5 x 6.5 x 8.2	1		1	1	
	Dayroom	80	1				1102 square feet					2
F	Double	94	16	2	2	32	13.5 x 6.5 x 8.2	1		1	1	
	Dayroom	80	1				1260 square feet					2
	Safety	80	1		1	(1)	9.8 x 6.4 x 8.1	1				
Note: Door number 107												
	Med/MH	80	1		1	(1)	10.1 x 6.6 x 8.1	1		1	1	
Notes: 6.5' bench. Door numbers 108												
Notes: 10/21/2013: The cell had been rated as a holding cell. Using the concrete bed as a bench, the cell was rated for four inmates. Agency requested we re-rate one of the two holding cells to a medical/mental health cell for mentally ill inmates on suicide watch or for medically ill. If the cell is used as a temporary holding cell, it would remain rated for four inmates. (See same in Building 9)												
	Holding	80	1		4	(4)	10.1 x 6.6 x 8.1	1		1	1	
Notes: 6.5' bench. Door numbers 108, 115. Building #1. RC of 95 double cells and 1 single handicap cell = 191 RC.												
Notes: One handicap cell in each building has single cell. Everything else has 2 bunks.												
<b>BLDG 2 – MAX SECURITY (Administrative Segregation)</b>												
A	Double	94	16	2	2	32	13.5 x 6.5 x 8.2	1		1	1	
	Dayroom	80	1				1260 square feet					2

\*T = Toilets; U = Urinals; W = Wash Basins; F = Fountains; S = Showers in unit; If "Total RC" appears in brackets ( ), it is not part of the facility's rated capacity. "+" indicates that capacity includes prorated air space from adjacent areas.

ROOMS							EACH ROOM					
Location	Cell Type	Applicable Standards	# Cells	EACH CELL		Total RC	DIMENSIONS (L x W x H)	FIXTURES*				
				# Beds	RC			T	U	W	F	S
B	Double	94	14	2	2	28	13.5 x 6.5 x 8.2	1		1	1	
	Dayroom	80	1				1102 square feet					2
C	Double	94	18	2	2	38	13.5 x 6.5 x 8.2	1		1	1	
	Dayroom	80	1				1712 square feet					2
D	Double	94	18	2	2	36	13.5 x 6.5 x 8.2	1		1	1	
D	Dayroom	80	1				1712 square feet					2
E	Double	94	14	2	2	28	13.5 x 6.5 x 8.2	1		1	1	
	Dayroom	80	1				1102 square feet					2
F	Double	94	15	2	2	30	13.5 x 6.5 x 8.2	1		1	1	
	Single	80	1	1	1	1	13.5 x 6.5 x 8.2	1		1	1	
	Dayroom	80	1				1260 square feet					2
	Holding	80	2		4	(8)	10.1 x 6.6 x 8.1	1		1	1	
Note: 6.5' bench. Door number 108, 115												
	Safety	80	1		1	(1)	9.8 x 6.4 x 8.1	1				
Door number 107												
Notes: Building #2 is used for single cell housing of Ad-Seg. Prisoners and remains rated for 96 prisoners. RC =96 Notes: During the 08-10 inspection, housing designations for this building have changed and the agency requested the single cells be re-rated as double cells in a similar fashion as Bldg 3, using the later and less restrictive standards (1994). RC = 190												
<b>BLDG 3 -MAX. SECURITY</b>												
A	Double	94	15	2	2	30	13.5 x 6.5 x 8.2	1		1	1	
	Single	80	1	1	1	1	13.5 x 6.5 x 8.2	1		1	1	
	Dayroom	80	1				1260 square feet					2
B	Double	94	14	2	2	28	13.5 x 6.5 x 8.2	1		1	1	
	Dayroom	80	1				1102 square feet					2
C	Double	94	18	2	2	36	13.5 x 6.5 x 8.2	1		1	1	
	Dayroom	80	1				1712 square feet					
D	Double	94	18	2	2	36	13.5 x 6.5 x 8.2	1		1	1	
	Dayroom	80	1				1712 square feet					2
E	Double	94	14	2	2	28	13.5 x 6.5 x 8.2	1		1	1	
	Dayroom	80	1				1102 square feet					2
F	Double	94	16	2	2	32	13.5 x 6.5 x 8.2	1		1	1	
	Dayroom	80	1				1260 square feet					2
	Safety	80	1		1	(1)	9.8 x 6.4 x 8.1	1				

\*T = Toilets; U = Urinals; W = Wash Basins; F = Fountains; S = Showers in unit; If "Total RC" appears in brackets ( ), it is not part of the facility's rated capacity. "+" indicates that capacity includes prorated air space from adjacent areas.



TITLE 24 SECTION	YES	NO	N/A	COMMENTS
Provide easy, unobstructed visual observation	✓			
Padding on the floor	✓			
<b>Shower-Delousing Room (3.4)</b>	✓			
Available in reception/booking				
<b>Secure Vault or Storage Space (2.1)</b>	✓			
Available for inmate valuables				
<b>Telephone (2.1)</b>	✓			
Available for inmate use per Penal Code § 851.5				
<b>Safety Cells (2.5)</b>	✓			
Contain 48 square feet with one floor dimension at least 6 feet and ceiling height of at least 8 feet				
Limited to no more than one inmate	✓			
Contain flush ring toilet with controls located outside the cell	✓			
Padded floor, door and walls	✓			
Equipped with variable intensity, security light, inaccessible to occupant	✓			
Vertical view panel not more than 4 inches wide and at least 24 inches long, in or adjacent to the door	✓			
Provide a food pass with lockable shutter no more than 4 inches high and located at least 30 inches above the floor	✓			
<b>Single Occupancy Cells (2.6)</b>	✓			
Maximum capacity of one inmate				
Contain a minimum of 60 square feet of floor area in Type I facilities and 70 square feet in Type II and III facilities	✓			
Have a minimum ceiling height of 8 feet	✓			
Contain toilet, washbasin and drinking fountain	✓			
Contain a bunk, desk and seat (Desk and seat not required in Type I in later, less restrictive 1986 standards)	✓			
<b>Multiple Occupancy Cells (8227)</b> 8-86: Deleted provision for multiple occupancy cells			✓	
Contain 35 square feet per person				
Limited to no more than 8 inmates			✓	
No smaller than 100 square feet			✓	
Minimum ceiling height of 8 feet			✓	
Water closet separate from washbasin and drinking fountain			✓	
Sufficient bunks to accommodate each occupant			✓	
Provide storage space for each occupant's personal items			✓	
<b>Multiple Occupancy Rooms (8229)</b> 8-86: Deleted provision for multiple occupancy rooms			✓	
Limited to housing persons in Type III and IV facilities and workers in Type I and II facilities				
Contain 50 square feet of floor area per person and a minimum of 8 feet ceiling height			✓	



TITLE 24 SECTION	YES	NO	N/A	COMMENTS
Limited to no more than 16 persons			✓	
Access to toilets separate from washbasins (ratio 1:8) and drinking fountains			✓	
Provide storage space for each occupant's personal items			✓	
<b>Double Occupancy Cells (2.7)</b> 5-88: Added provision for double occupancy cells	✓			Some single cells have been converted to double occupancy cells under this regulation. RC re-rated during the 04-06 inspection cycle.
Maximum capacity of two inmates				
Contain a minimum of 60 square feet of floor space in Type I facilities and 70 square feet in Type II and III facilities	✓			
Have a minimum ceiling height of 8 feet and one floor dimension at least 6 feet	✓			
Contain toilet, washbasin and drinking fountain	✓			
Contain 2 bunks, 1 desk and seat (Desk and seat not required in Type I facilities)	✓			
<b>Dormitories (2.8)</b> 8-86: Provision for dormitories added			✓	
Contain 50 square feet of floor area per inmate and a minimum of 8 feet ceiling height				
Be designed for no fewer than 8 and no more than 64 inmates			✓	
Facilities having a total rated capacity of 80 inmates or less, may design dormitories for no fewer than 4 inmates			✓	
Access to toilets separate from washbasins (ratio 1:8) and drinking fountains 01: Ratio changed to 1:10			✓	
Provide storage space for each inmates' personal items			✓	
<b>Dayrooms (2.9)</b> 8-86: Added requirement for 3 foot wide corridors in front of cells-rooms 99: Corridor requirement deleted	✓			
35 square feet of floor area per inmate	✓			
Contain tables and seating to accommodate the maximum number of inmates served	✓			
Access to toilets, washbasins and drinking fountains	✓			
Available to all inmates in Type II and III facilities (excluding special use cells) and to workers in Type I facilities	✓			
<b>Shower (3.4)</b> Available on a ratio of 1:16 01: Ratio changed to 1:20	✓			
<b>Lighting (3.6)</b> Sufficient to permit easy reading. Night lighting is sufficient to allow good supervision. 8-86: Specifies at least 20 foot-candles at desk level and in grooming areas, with night lighting not to exceed 5 foot-candles	✓			

TITLE 24 SECTION	YES	NO	N/A	COMMENTS
<b>Beds-Bunks (3.5)</b> 30 inches wide and 76 inches long	✓			
<b>Comfortable Living Environment [102(c)6]</b> A comfortable living environment is maintained through an adequate heating and cooling system.	✓			
<b>Exercise Area -Type II, III and WA IV (2.10)</b> At least one exercise area must contain a minimum of 900 square feet	✓			Two outdoor (2) yards @ 3300 square feet each.
8-86: Outdoor exercise area provided	✓			
8-86: Clear height of 15 feet with required surface area meeting a formula of: 80% of maximum rated inmate population and number of one-hour exercise periods per day = required surface area	✓			Nine (9) scheduled periods daily (M-F) for each yard with supplemental and make-up on the weekends.
<b>Program Space - Type II and III (2.11)</b> Sufficient area and furnishings to meet the needs of the facility programs	✓			
<b>Dining Facilities (2.17)</b> 15 square feet per inmate being fed			✓	Meals are served in the dayrooms.
Toilets, washbasins and showers are not in the same room or not in view of inmate dining	✓			
<b>Visiting (2.18)</b> Sufficient visiting area	✓			
Contact visits whenever possible for minimum security inmates	✓			
<b>Attorney Interviews (2.26)</b> Provide for confidential attorney consultation	✓			
<b>Safety Equipment Storage (2.19)</b> Adequate space is provided for storage of equipment such as fire extinguishers, SCBA, emergency lights, etc.	✓			
<b>Janitor Closet (2.20)</b> Located in security areas lockable, containing a mop sink and storage space	✓			
<b>Storage Rooms (2.21)</b> Sufficient space to accommodate inmate property, bedding and supplies	✓			

TITLE 24 SECTION	YES	NO	N/A	COMMENTS
<b>Audio or Video Monitoring System -NA Type IV (2.22)</b> Audio monitoring system capable of alerting staff in a central control	✓			
Video monitoring in corridors, main entries and/or exits and programs or activity areas	✓			
<b>Fire Detection and Alarm System [102(c)6]</b> Automatic fire alarm system capable of alerting staff in a central control point	✓			
<b>Emergency Power (2.24)</b> Available to provide minimal lighting, maintain communications, alarm, fire, life and security systems	✓			
<b>Provide Space for:</b> <b>Barber/beauty shop(2.15)</b> 8-86: Limit requirement to Type II and III facilities 99: Requirement deleted	✓			
<b>Canteen (2.16)</b> 8-86: Added for II, III & IV facilities	✓			
<b>Confidential Interview Rooms (2.25)</b> 8-86: Added for Type II facilities	✓			



**ADULT DETENTION FACILITY  
LIVING AREA SPACE EVALUATION  
Board of State and Community Corrections**

BSCC Code: 0020

<b>FACILITY:</b> Glenn E. Dyer Detention Facility	<b>TYPE:</b> II	<b>RC:</b> 904
<b>FIELD REPRESENTATIVE:</b> Don Allen		<b>DATE:</b> 2/27/2014

ROOMS							EACH ROOM					
Location	Cell Type	Applicable Standards	# Cells	EACH CELL		Total RC	DIMENSIONS (L x W x H)	FIXTURES*				
				# Beds	RC			T	U	W	F	S
<b>Male</b>												
Housing 1	Double	1988	60	2	2	120	See Notes	1		1	1	
	Single	1980	36	1	1	36		1		1	1	
Each housing unit has 6 pods. Each pod has 2 showers.												12
Housing 2	Double	1988	60	2	2	120		1		1	1	
	Single	1980	36	1	1	36		1		1	1	
Each housing unit has 6 pods. Each pod has 2 showers.												12
Housing 3N	Double	1988	30	2	2	60		1		1	1	
	Single	1980	18	1	1	18		1		1	1	
Housing 3S	Single	1980	48	1	1	46		1		1	1	
Each housing unit has 3 pods. Each pod has 2 showers.												12
<b>Notes:</b>												
Notes: Previous inspection reports documented Housing 1-6 dimensions to be approximately 75 square feet per cell. Many are of an irregular shape.												
Housing 3N, Pod F was constructed as a female (or special/separate) housing unit with a separate dayroom.												
Housing 3S was configured as a Medical Unit operated by Mental Health staff and as such, was not included in the RC. Cells 1 & 2 in Pod C had no beds. These cells used to have 4-point restraint beds. Housing 3S has been reconfigured for use by custody staff and is now included in the RC. During the 04-06 inspection, the unit was closed.												
During the 08-10 inspection, all units were open.												
During the 2012-14 inspection, Housing Units 2 and 3 were closed.												
Housing 4	Double	1988	60	2	2	120		1		1	1	
	Single	1980	36	1	1	36		1		1	1	
Each housing unit has 6 pods. Each pod has 2 showers.												12
Housing 5	Double	1988	60	2	2	120		1		1	1	
	Single	1980	36	1	1	36		1		1	1	
Each housing unit has 6 pods. Each pod has 2 showers.												12
Housing 6	Double	1988	60	2	2	120		1		1	1	
	Single	1980	36	1	1	36		1		1	1	
Each housing unit has 6 pods. Each pod has 2 showers.												12
<b>Notes:</b>												
Notes: Previous inspection reports documented Housing 1-6 dimensions to be approximately 75 square feet per cell. Many are of an irregular shape.												
Notes: During the 04-06 inspection, the facility was re-rated to include cells that had been double bunked in past years using the 1988 standards.												
During the 04-06 and 06-08 inspection Housing units 4, 5 & 6 were closed.												
During the 08-10 inspection, all units were open.												

\*T = Toilets; U = Urinals; W = Wash Basins; F = Fountains; S = Showers in unit; If "Total RC" appears in brackets ( ), it is not part of the facility's rated capacity. "+" indicates that capacity includes prorated air space from adjacent areas.

ROOMS							EACH ROOM					
Location	Cell Type	Applicable Standards	# Cells	EACH CELL		Total RC	DIMENSIONS (L x W x H)	FIXTURES*				
				# Beds	RC			T	U	W	F	S
During the 10-12 inspection, Housing units 5 and 6 were closed.												
Infirmary	Single	1980	8	1	1	(8)		1		1	1	
	Single	1980	2	1	1	(2)		1		1	1	
<b>Male Booking</b>												
J	Sobering	1980	1			(5)	15.0 X 7.0 X 10.0	1		2	1	
D & E	Holding	1980	2			8	9.5 X 17.0 X 10.0	1		1	1	
F	Sobering	1980	1			8	9.5 X 17.0 X 10.0	1		1	1	
A	Holding	1980	1			8	8.0 X 17.0 X 10.0	1		1	1	
B	Holding	1980	1			8	11.0 X 9.0 X 10.0	1		1	1	
G	Safety	1980	1			1	7.5 X 8.0 X 10.0	1				
C	Holding	1980	1			5	9.5 X 7.5 X 10.0	1		1	1	
K	Holding	1980	1			16	29.0 X 10.0 X 10.0	2		2	2	2
H & I	Holding	1980	1			4	7.0 X 10.0 X 10.0	1		1	1	
F, M, & L	Holding	1980	3			8		1		1	1	
Notes: Sobering cell F has 36' bench. During the 04-06 and 06-08 inspection, sobering cell J was not being used. During the 08-10 inspection, sobering cell J had been refinished and was being used. Sobering cell F was being used as a holding cell. Benches were already in place and no other modifications were made.												

ROOMS							EACH ROOM					
Location	Cell Type	Applicable Standards	# Cells	EACH CELL		Total RC	DIMENSIONS (L x W x H)	FIXTURES*				
				# Beds	RC			T	U	W	F	S
<b>Female Booking</b>												
C	Holding	1980	1			8	7.0 X 10.0 X 10.0	1		1	1	
D	Sobering	1980	1			7	7.0 X 10.5 X 10.0	1		1	1	
E	Safety	1980	1			1	7.0 X 7.0 X 10.0	1		1	1	
A	Holding	1980	1			8	10.5 X 8.0 X 10.0	1		1	1	
G	Holding	1980	1			8	9.0 X 13.5 X 10.0	1		1	1	
F	Holding	1980	1			8	10.5 X 13.5 X 10.0	1		1	1	2
B	Holding	1980	1			8	12.0 X 8.0 X 10.0	1		1	1	
Notes: Female holding cells are limited to 8 due to 1:8 toilet ratio. Female sobering cell D has a 9' bench. 04-06, 06-08, 08-10, and 10-12 inspection: Female inmates are transferred to Santa Rita for housing. Notes: During the 2012-2014 inspection, after December 1, 2013, females were no longer accepted for booking at Glen Dyer.												

\*T = Toilets; U = Urinals; W = Wash Basins; F = Fountains; S = Showers in unit; If "Total RC" appears in brackets ( ), it is not part of the facility's rated capacity. "+" indicates that capacity includes prorated air space from adjacent areas.



ROOMS							EACH ROOM					
Location	Cell Type	Applicable Standards	# Cells	EACH CELL		Total RC	DIMENSIONS (L x W x H)	FIXTURES*				
				# Beds	RC			T	U	W	F	S
R2	Holding	80	1		2	(2)	8.6 x 6.1 x 10.6	1		1	1	
Notes: 4' bench. Door number 617.												
R3	Holding	80	1		8	(8)	12.0 x 7.6 x 10.6	1		1	1	
Notes: 18' bench. Door number 522.												
R4	Holding	80	1		4	(4)	8.3 x 6.2 x 10.6	1		1	1	
Notes: 8.3' bench. Door number 636												
R5	Holding	80	1		8	(8)	12.0 x 7.6 x 10.6	1		1	1	
Notes: 18' bench. Door number 521.												
R6	Holding	80	1		4	(4)	8.3 x 6.2 x 10.6	1		1	1	
Notes: 8.3' bench. Door number 635.												
R7	Holding	80	1		8	(8)	12.0 x 7.6 x 10.6	1		1	1	
Notes: 18' bench. Door number 520.												
R8	Holding	80	1		4	(4)	8.3 x 6.2 x 10.6	1		1	1	
Notes: 8.3' bench. Door number 634.												
R9	Holding	80	1		8	(8)	12.0 x 7.6 x 10.6	1		1	1	
Notes: 18' bench. Door number 519.												
R10	Holding	80	1		4	(4)	8.3 x 7.2 x 10.5	1		1	1	
Notes: 8.2' bench. Door number 633.												
R11	Holding	80	1		4	(4)	12.0 x 7.6 x 10.6	1		1	1	
Notes: 6' bench. Handicap cell. Door number 518.												
S1	Safety	80	1		1	(1)	8.5 x 5.6 x 11.3	1				
S2	Safety	80	1		1	(1)	8.5 x 5.6 x 11.3	1				

\*T = Toilets; U = Urinals; W = Wash Basins; F = Fountains; S = Showers in unit; If "Total RC" appears in brackets ( ), it is not part of the facility's rated capacity. "+" indicates that capacity includes prorated air space from adjacent areas.

ROOMS							EACH ROOM					
Location	Cell Type	Applicable Standards	# Cells	EACH CELL		Total RC	DIMENSIONS (L x W x H)	FIXTURES*				
				# Beds	RC			T	U	W	F	S
S4	Safety	80	1		1	(1)	7.3 x 6.4 x 11.3	1				
Fem. Dress	Holding	80	1		6	(6)		1		1	1	1
Notes: 8.3' bench.												
<b>Receiving</b>												
H-1	Holding	80	1		6	(6)	11.2 x 7.5 x 10.6	1		1	1	
Notes: 13.9' bench. Door number 602.												
H-2	Holding	80	1		6	(6)	9.2 x 8.5 x 10.6	1		1	1	
9.2' bench. Door number 603.												
H-3	Holding	80	1		6	(6)	9.3 x 8.1 x 10.6	1		1	1	
Notes: 9.3' bench. Door number 604.												
H-4	Holding	80	1		6	(6)	9.2 x 7.4 x 10.6	1		1	1	
Notes: 9.2' bench. Door number 605.												
<b>Intake</b>												
1	Holding	80	1		4	(4)	8.2 x 5.7 x 10.6	1		1	1	
Notes: 6.6' bench. Door number 606.												
2	Holding	80	1		4	(4)	8.2 x 5.5 x 10.6	1		1	1	
Notes: 6.6' bench. Door number 607.												
3	Holding	80	1		4	(4)	8.2 x 5.5 x 10.6	1		1	1	
Notes: 6.6' bench. Door number 608.												
4	Holding	80	1		4	(4)	8.2 x 5.7 x 10.6	1		1	1	
Notes: 6.6' bench. Door number 609.												
D-1	Holding	80	1		8	(8)	15.3 x 11.6 x 11.2	1		1	1	
Notes: Door number 615; This cell was converted from a sobering cell to a holding cell. This cell was erroneously numbered R-3, and it should be renumbered.												
D-2	Holding	80	1		8	(8)	14.0 x 10.5 x 11.2	1		1	1	
Notes: Door number 524. 13' bench.												
Note: During the 2010-12 inspection, this cell was re-rated from a sobering cell (rated for 7) to a holding cell.												
D-3	Sobering	80	1		3	(3)	9.6 x 8.4 x 11.2	1		1	1	
Notes: Door number 637. 13' bench.												
D-4	Sobering	80	1		5	(5)	12.0 x 9.3 x 11.2	1		1	1	
Notes: Door number 626. 15' bench.												
D-5	Sobering	80	1		5	(5)	12.0 x 9.3 x 11.2	1		1	1	
Notes: Door number 523. 15' bench.												
R1	Holding	80	1		4	(4)	8.6 x 6.0 x 10.6	1		1	1	
Notes: 6' bench. Door number 616.												

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ROOMS							EACH ROOM					
Location	Cell Type	Applicable Standards	# Cells	EACH CELL		Total RC	DIMENSIONS (L x W x H)	FIXTURES*				
				# Beds	RC			T	U	W	F	S
Notes: 18.5' bench. Door numbers 543-545.												
T5-10	Holding	80	6		14	(84)	13.5 x 10.5 x 10.6	1		1	1	
Notes: 29' bench. Door numbers 537-542.												
T11	Holding	80	1		16	(16)	13.8 x 12.1 x 10.6	1		1	1	
Notes: 31.1' bench. Door number 536.												
T12	Holding	80	1		9	(9)	13.8 x 8.1 x 10.6	1		1	1	
Notes: 14' bench. Door number 535.												
T13	Holding	80	1		16	(16)	12.6 x 19.3 x 10.6	1		1	1	
Notes: 44' bench. Door number 534.												
T14	Holding	80	1		7	(7)	10.3 x 7.1 x 10.0	1		1	1	
Notes: 11.7' bench.												
T15	Holding	80	1		6	(6)	10.3 x 6.3 x 10.6	1		1	1	
Notes: 10.8' bench. Door numbers 532-533.												
T16	Holding	80	1		6	(6)	10.4 x 6.8 x 10.6	1		1	1	
Notes: 10.4' bench. Door number 549.												
T17	Holding	80	1		6	(6)	10.4 x 6.9 x 10.6	1		1	1	
Notes: 10.4' bench. Door number 548.												
T18	Holding	80	1		6	(6)	10.4 x 5.7 x 10.6	1		1	1	
Notes: 10.4' bench. Door number 546.												
T19	Holding	80	1		6	(6)	9.6 x 10.3 x 10.6	1		1	1	
Notes: 10' bench. Door number 531.												
T20	Holding	80	1		12	(12)	11.0 x 11.0 x 10.6	1		1	1	
Note: 24' bench. Door number 530.												
T21	Holding	80	1		15	(15)	11.0 x 13.6 x 10.6	1		1	1	
Note: 28.5' bench. Door number 529.												
T22	Holding	80	1		9	(9)	11.0 x 9.1 x 10.6	1		1	1	
Note: 14.3' bench.												
T23-T28	Holding	80	6		4	(24)	14.4 x 5.5 x 10.6	1		1	1	
Note: 6.7' bench.												
T29	Holding	80	1		4	(4)	14.2 x 5.5 x 10.6	1		1	1	
Note: 6.8' bench. Door number 556.												
Male Dress	Holding	80	1		16	(16)	25.1 x 16.8 x 8.0	1		1	1	1
Note: 38.4' bench.												
S3	Safety	80	1		1	(1)	7.5 x 6.5 x 11.3	1				

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ROOMS							EACH ROOM					
Location	Cell Type	Applicable Standards	# Cells	EACH CELL		Total RC	DIMENSIONS (L x W x H)	FIXTURES*				
				# Beds	RC			T	U	W	F	S
Notes: 7' bench.												
3	Holding	80	1		7	(7)	12.0 x 6.0 x 11.0	1		1	1	
Notes: 12' bench												
4	Holding	80	1		7	(7)	12.0 x 6.0 x 11.0	1		1	1	
Notes: 12' bench												
<b>MEDICAL – Inpatient</b>												
1-9	Infirm.	80	8	1	1	(8)	12.1 x 9.4 x 11.0	1		1	1	
10-17	Infirm.	80	8	2	2	(16)	14.6 x 11.4 x 11.0	1		1	1	
Notes: Cells 7-13 converted to negative pressure rooms.												
18-24	Infirm.	80	8	1	1	(8)	12.1 x 9.4 x 11.0	1		1	1	
Notes: Two large handicap cells.												
S1-3	Safety	80	3		1	(3)	7.9 x 6.6 x 11.0	1				
Notes: Cells 1-3 converted to negative pressure rooms.												
<b>Outpatient Holding</b>												
Notes: 6' bench. Door number 232.												
1	Holding	80	1		5	(5)	8.0 x 7.3 x 10.5	1		1	1	
Notes: 8' bench. Door number 229.												
2	Holding	80	1		8	(8)	12.5 x 7.0 x 10.5	1		1	1	
Notes: 12.4' bench. Door number 230.												
3	Holding	80	1		4	(4)	10.0 x 6.0 x 10.5	1		1	1	
Notes: 6' bench. Door number 231.												
4	Holding	1	1		4	(4)	10 x 6.0 x 10.5	1		1	1	
Notes: 6' bench. Door number 232.												
5	Holding	80	1		11	(11)	11.2 x 10.6 x 10.5	1		1	1	
Notes: 20' bench. Door number 206.												
6	Holding	80	1		10	(10)	12.1 x 9.3 x 10.5	1		1	1	
Notes: 20' bench. Door number 205.												
<b>CORE Gymnasium</b>												
	Holding	80	1		(16)	(16)	15.5 x 14.5 x 8	2		2	2	
Notes: Holding cell for Valdivia hearings. 19' Bench. Door number 161B												
<b>BOOKING Receiving</b>												
T1	Holding	80	1		7	(7)	13.5 x 10.5 x 10.6					
Notes: 11' bench. Toilet available nearby. Door number 591.												
T2-4	Holding	80	3		10	(30)	13.5 x 7.5 x 10.6	1		1	1	

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ROOMS							EACH ROOM					
Location	Cell Type	Applicable Standards	# Cells	EACH CELL		Total RC	DIMENSIONS (L x W x H)	FIXTURES*				
				# Beds	RC			T	U	W	F	S
B1 & B2	Dorm.	94	2	24	20	40	13.5 x 56.0 x 8.0	2	1	2	2	1
C1 & C2	Dorm.	94	2	28	20	40	13.5 x 56.0 x 8.0	2	1	2	2	1
	Dayroom	94	1									
D1 & D2	Dorm.	94	2	28	20	40	13.5 x 56.0 x 8.0	2	1	2	2	1
E1 & E2	Dorm.	94	2	24	20	40	13.5 x 56.0 x 8.0	2	1	2	2	1
F1 & F2	Dorm.	94	2	30	20	40	13.5 x 56.0 x 8.0	2	1	2	2	1
	Dayroom	94	1									
	Holding	80	2		4	(8)	10.0 x 6.6 x 8.0	1		1	1	

Notes: Bldg. #34. Rated Capacity (RC) is increased for all dormitories in this building from 32 to 40. This increase is based upon less restrictive standards for 2001 (shower ratio changed from 1:16 to 1:20 and washbasins & toilets from 1:8 to 1:10)

Notes: Bldg. #34. During the 06-08 inspection, the Rated Capacity (RC) was increased for all dormitories in this building from 32 to 40. This increase is based upon less restrictive standards for 2001 (shower ratio changed from 1:16 to 1:20 and washbasins & toilets from 1:8 to 1:10)

Notes: During the 10-12 inspection this housing unit was not in service.

Notes: During the 12-14 inspection this housing unit was not in service.

#### BLDG. 35 - MINIMUM

A1 & A2	Dorm.	94	2	26	20	40	13.5 x 56.0 x 8.0	2	1	2	2	1
B1 & B2	Dorm.	94	2	20	20	40	13.5 x 56.0 x 8.0	2	1	2	2	1
C1 & C12	Dorm.	94	2	28	20	40	13.5 x 56.0 x 8.0	2	1	2	2	1
	Dayroom	94	1									
D1 & D2	Dorm.	94	2	28	20	40	13.5 x 56.0 x 8.0	2	1	2	2	1
E1 & E2	Dorm.	94	2	20	20	40	13.5 x 56.0 x 8.0	2	1	2	2	1
F1 & F2	Dorm.	94	2	26	20	40	13.5 x 56.0 x 8.0	2	1	2	2	1
	Dayroom	94	1									
	Holding	80	2		4	(8)	10.0 x 6.6 x 8.0	1		1	1	

Notes: In addition to the above, there are 3 fountains and 1 sink in each of the dayrooms.

Notes: Bldg. #35. During the 06-08 inspection, the Rated Capacity (RC) was increased for all dormitories in this building from 32 to 40. This increase is based upon less restrictive standards for 2001 (shower ratio changed from 1:16 to 1:20 and washbasins & toilets from 1:8 to 1:10)

Note: During the 10-12 inspection this housing unit was not in service.

#### Holding

Notes: Morrissey Hearing.

1	Holding	80	1		9	(9)	12.1 x 7.8 x 11.0	1		1	1	
Notes: 16.4' bench												
2	Holding	80	1		4	(4)	12.0 x 6.3 x 11.0	1		1	1	

\*T = Toilets; U = Urinals; W = Wash Basins; F = Fountains; S = Showers in unit; If "Total RC" appears in brackets ( ), it is not part of the facility's rated capacity. "+" indicates that capacity includes prorated air space from adjacent areas.

ROOMS							EACH ROOM					
Location	Cell Type	Applicable Standards	# Cells	EACH CELL		Total RC	DIMENSIONS (L x W x H)	FIXTURES*				
				# Beds	RC			T	U	W	F	S
	Dayroom	94	1									
D1 & D2	Dorm.	94	2	28	20	40	13.5 x 56.0 x 8.0	2	1	2	2	1
E1 & E2	Dorm.	94	2	24	20	40	13.5 x 56.0 x 8.0	2	1	2	2	1
F1 & F2	Dorm.	94	2	30	20	40	13.5 x 56.0 x 8.0	2	1	2	2	1
	Dayroom	94	1									
	Holding	80	2		4	(8)	10.0 x 6.6 x 8.0	1		1	1	

Notes: Bldg. #31. Rated Capacity (RC) is increased for A1 & A2 from 32 to 40; B1 & B2 from 32 to 40; C1 & C2 from 32 to 40, D1 & D2 from 32 to 40, E1 & E2 from 32 to 40, and F1 and F2 from 32 to 40. This increase is based upon less restrictive standards for 2001 (shower ratio changed from 1:16 to 1:20 and washbasins & toilets from 1:8 to 1:10)

#### BLDG. 32 – MINIMUM SECURITY

A1 & A2	Dorm.	94	2	30	20	40	13.5 x 56.0 x 8.0	2	1	2	2	1
B1 & B2	Dorm.	94	2	24	20	40	13.5 x 56.0 x 8.0	2	1	2	2	1
C1 & C2	Dorm.	94	2	28	20	40	13.5 x 56.0 x 8.0	2	1	2	2	1
	Dayroom	94	1									
D1 & D2	Dorm.	94	2	27	20	40	13.5 x 56.0 x 8.0	2		2	2	1
E1 & E2	Dorm.	94	2	24	20	40	13.5 x 56.0 x 8.0	2	1	2	2	1
F1 & F2	Dorm.	94	2	29	20	40	13.5 x 56.0 x 8.0	2	1	2	2	1
	Dayroom	94	1									
	Holding	80	2		4	(8)	10.0 x 6.6 x 8.0	1		1	1	

Notes: Bldg. #32. Rated Capacity (RC) is increased for A1 & A2 from 32 to 40; B1 & B2 from 32 to 40; C1 & C2 from 32 to 40, D1 & D2 from 32 to 40, E1 & E2 from 32 to 40, and F1 & F2 from 32 to 40. This increase is based upon less restrictive standards for 2001 (shower ratio changed from 1:16 to 1:20 and washbasins & toilets from 1:8 to 1:10)

#### BLDG. 33 – MINIMUM SECURITY

A1 & A2	Dorm.	94	2	30	20	40	13.5 x 56.0 x 8.0	2	1	2	2	1
B1 & B2	Dorm.	94	2	24	20	40	13.5 x 56.0 x 8.0	2	1	2	2	1
C1 & C2	Dorm.	94	2	28	20	40	13.5 x 56.0 x 8.0	2	1	2	2	1
	Dayroom	94	1									
D1 & D2	Dorm.	94	2	28	20	40	13.5 x 56.0 x 8.0	2	1	2	2	1
E1 & E2	Dorm.	94	2	24	20	40	13.5 x 56.0 x 8.0	2	1	2	2	1
F1 & F2	Dorm.	94	2	30	20	40	13.5 x 56.0 x 8.0	2	1	2	2	1
	Dayroom	94	1									
	Holding	80	2		4	(8)	10.0 x 6.6 x 8.0	1		1	1	

Notes: Bldg. #33. Rated Capacity (RC) is increased for A1 & A2 from 32 to 40; B1 & B2 from 32 to 40; C1 & C2 from 32 to 40, D1 & D2 from 32 to 40, E1 & E2 from 32 to 40, and F1 & F2 from 32 to 40. This increase is based upon less restrictive standards for 2001 (shower ratio changed from 1:16 to 1:20 and washbasins & toilets from 1:8 to 1:10)

#### BLDG. 34 – MINIMUM

A1 & A2	Dorm.	94	2	30	20	40	13.5 x 56.0 x 8.0	2	1	2	2	1
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\*T = Toilets; U = Urinals; W = Wash Basins; F = Fountains; S = Showers in unit; If "Total RC" appears in brackets ( ), it is not part of the facility's rated capacity. "+" indicates that capacity includes prorated air space from adjacent areas.

ROOMS							EACH ROOM							
Location	Cell Type	Applicable Standards	# Cells	EACH CELL		Total RC	DIMENSIONS (L x W x H)	FIXTURES*						
				# Beds	RC			T	U	W	F	S		
	Dayroom	80	1											
<p>Notes: Bldg. #24. During the 06-08 inspection, the Rated Capacity (RC) was increased for A1 &amp; A2, B1 &amp; B2, and C1 &amp; C2 from 32 to 40. This increase is based upon less restrictive standards for 2001 (shower ratio changed from 1:16 to 1:20 and washbasins &amp; toilets from 1:8 to 1:10)</p> <p>Notes: During the 08-10 inspection, the RC was increased at the agency's request for housing unit E. Twelve cells had been rated as single cells. The less restrictive 1994 standards were applied and the cells were rated as double cells, consistent with other identically constructed housing units.</p>														
<b>MAXIMUM SECURITY (Administrative Segregation)</b>														
D	Double	94	18	2	2	36	13.5 x 6.8 x 8.0	1		1	1			
	Dayroom	80	1				1712 square feet.						2	
E	Double	94	12	2	2	24	13.5 x 6.8 x 8.0	1		1	1			
	Double	94	2	2	2	4	13.5 x 6.8 x 8.0	1		1	1			
F	Double	94	15	2	2	30	13.5 x 6.8 x 8.0	1		1	1			
<b>Handicap</b>														
	Single	80	1	1	1	1	13.5 x 6.8 x 8.0	1		1	1			
	Dayroom	80	1				1102 square feet						2	
	Holding	80	2		4	(8)	10.0 x 6.6 x 8.1	1		1	1			
Notes: 6.5' bench. Door numbers 108, 115.														
	Safety	80	1		1	(1)	9.8 x 6.4 x 8.1	1						
<b>BLDG. 25 - MINIMUM SECURITY MALE</b>														
A1-A2	Dorm.	94	2	26	20	40	13.5 x 56.0 x 8.0	2		2	2	1		
B1-B2	Dorm.	94	2	20	20	40	13.5 x 56.0 x 8.0	2		2	2	1		
C1-C2	Dorm.	94	2	28	20	40	13.5 x 56.0 x 8.0	2		2	2	1		
	Dayroom	94	1											
D1-D2	Dorm.	94	2	28	20	40	13.5 x 56.0 x 8.0	2		2	2	1		
E1-E2	Dorm.	94	2	20	20	40	13.5 x 56.0 x 8.0	2		2	2	1		
	Dayroom	94	1				Used as program area							
F (area)		This area (F) is program space; is not cells												
	Holding	80	2		4	(8)	10.0 x 6.6 x 8.0	1		1	1			
<p>Notes: Bldg. #25. Rated Capacity (RC) is increased for A1 &amp; A2 from 32 to 40; B1 &amp; B2 from 32 to 40; C1 &amp; C2 from 32 to 40, D1 &amp; D2 from 32 to 40, and E1 &amp; E2 from 32 to 40. This increase is based upon less restrictive standards for 2001 (shower ratio changed from 1:16 to 1:20 and washbasins &amp; toilets from 1:8 to 1:10)</p>														
<b>BLDG. 31 - MINIMUM SECURITY</b>														
A1 & A2	Dorm.	94	2	30	20	40	13.5 x 56.0 x 8.0	2	1	2	2	1		
B1 & B2	Dorm.	94	2	24	20	40	13.5 x 56.0 x 8.0	2	1	2	2	1		
C1 & C2	Dorm.	94	2	28	20	40	13.5 x 56.0 x 8.0	2	1	2	2	1		

\*T = Toilets; U = Urinals; W = Wash Basins; F = Fountains; S = Showers in unit; If "Total RC" appears in brackets ( ), it is not part of the facility's rated capacity. "+" indicates that capacity includes prorated air space from adjacent areas.

ROOMS							EACH ROOM					
Location	Cell Type	Applicable Standards	# Cells	EACH CELL		Total RC	DIMENSIONS (L x W x H)	FIXTURES*				
				# Beds	RC			T	U	W	F	S
F	Double	94	15	2	2	30	13.5 x 6.5 x 8.2	1		1	1	
	Single	80	1	1	1	1	13.5 x 6.5 x 8.2	1		1	1	
	Dayroom	80	1				1260 square feet					2
	Holding	80	2		4	(8)	10.1 x 6.6 x 8.1	1		1	1	
Notes: 6.5' bench. Door numbers 108, 115.												
	Safety	80	1		1	(1)	9.8 x 6.4 x 8.1	1				
Notes: Door number 107												
Notes: Bldg. #7. RC of 95 double cells and 1 handicap single = 191 RC.												
Notes: 2012-14 inspection: This housing unit was not in service.												
<b>BLDG. 23 - PC</b>												
A	Double	94	16	2	2	32	13.5 x 6.5 x 8.2	1		1	1	
	Dayroom	80	1				1260 square feet					2
B	Double	94	14	2	2	28	13.5 x 6.5 x 8.2	1		1	1	
	Dayroom	80	1				1102 square feet					2
C	Double	94	18	2	2	36	13.5 x 6.5 x 8.2	1		1	1	
	Dayroom	80	1				1712 square feet					2
D	Double	94	18	2	2	36	13.5 x 6.5 x 8.2	1		1	1	
	Dayroom	80	1				1712 square feet					2
E	Double	94	14	2	2	28	13.5 x 6.5 x 8.2	1		1	1	
	Dayroom	80	1				1102 square feet					2
F	Double	94	15	2	2	30	13.5 x 6.5 x 8.2	1		1	1	
	Single	80	1	1	1	1	13.5 x 6.5 x 8.2	1		1	1	
	Dayroom	80	1				1260 square feet					2
	Holding	80	2		4	(8)	10.1 x 6.6 x 8.1	1		1	1	
Notes: 6.5' bench. Door numbers 108, 115.												
	Safety	80	1		1	(1)	9.8 x 6.4 x 8.1	1				
Notes: Door number 107												
Notes: Bldg. #7. RC of 95 double cells and 1 handicap single = 191 RC.												
<b>BLDG. 24 - MINIMUM FEMALE</b>												
A1 & A2	Dorm.	80	2	20	20	40	13.5 x 56.0 x 8.0	2		2	2	1
B1 & B2	Dorm.	80	2	20	20	40	13.5 x 56.0 x 8.0	2		2	2	1
C1 & C2	Dorm.	80	2	20	20	40	13.5 x 56.0 x 8.0	2		2	2	1

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ROOMS							EACH ROOM					
Location	Cell Type	Applicable Standards	# Cells	EACH CELL		Total RC	DIMENSIONS (L x W x H)	FIXTURES*				
				# Beds	RC			T	U	W	F	S
	Holding	80	1		4	(4)	10.1 x 6.6 x 8.1	1		1	1	
Notes: 6.5' bench. Door numbers 115												
	Safety	80	1		1	(1)	9.8 x 6.4 x 8.1	1				
Notes: Door number 107												
Notes: Bldg. #9. RC of 95 double cells and 1 single handicap cell = 191 RC.												
<b>BLDG. 21 – MAX and PC MALE</b>												
A	Double	94	15	2	2	30	13.5 x 6.5 x 8.2	1		1	1	
	Single	80	1	1	1	1	13.5 x 6.5 x 8.2	1		1	1	
	Dayroom	80	1				1260 square feet					2
B	Double	94	14	2	2	28	13.5 x 6.5 x 8.2	1		1	1	
	Dayroom	80	1				1102 square feet					2
C	Double	94	18	2	2	36	13.5 x 6.5 x 8.2	1		1	1	
	Dayroom	80	1				1712 square feet					2
D	Double	94	18	2	2	36	13.5 x 6.5 x 8.2	1		1	1	
	Dayroom	80	1				1712 square feet					2
E	Double	94	14	2	2	28	13.5 x 6.5 x 8.2	1		1	1	
	Dayroom	80	1				1102 square feet					2
F	Double	94	16	2	2	32	13.5 x 6.5 x 8.2	1		1	1	
	Dayroom	80	1				1260 square feet					2
	Holding	80	2		4	(8)	10.1 x 6.6 x 8.1	1		1	1	
Notes: 6.5' bench. Door numbers 108, 115.												
	Safety	80	1		1	(1)	9.8 x 6.4 x 8.1	1				
Notes: Door number 107.												
Notes: Bldg. #21. RC of 95 double cells and 1 single handicap cell = 191 RC.												
<b>BLDG. 22 – MEDIUM MALE</b>												
A	Double	94	16	2	2	32	13.5 x 6.5 x 8.2	1		1	1	
	Dayroom	80	1				1260 square feet					2
B	Double	94	14	2	2	28	13.5 x 6.5 x 8.2	1		1	1	
	Dayroom	80	1				1102 square feet					2
C	Double	94	18	2	2	36	13.5 x 6.5 x 8.2	1		1	1	
	Dayroom	80	1				1712 square feet					2
D	Double	94	18	2	2	36	13.5 x 6.5 x 8.2	1		1	1	
	Dayroom	80	1				1712 square feet					2
E	Double	94	14	2	2	28	13.5 x 6.5 x 8.2	1		1	1	
	Dayroom	80	1				1102 square feet					2

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ROOMS							EACH ROOM					
Location	Cell Type	Applicable Standards	# Cells	EACH CELL		Total RC	DIMENSIONS (L x W x H)	FIXTURES*				
				# Beds	RC			T	U	W	F	S
D	Double	94	18	2	2	36	13.5 x 6.5 x 8.2	1		1	1	
	Dayroom	80	1				1712 square feet					2
E	Double	94	14	2	2	28	13.5 x 6.5 x 8.2	1		1	1	
	Dayroom	80	1				1102 square feet					2
F	Double	94	15	2	2	30	13.5 x 6.5 x 8.2	1		1	1	
	Single	80	1	1	1	1	13.5 x 6.5 x 8.2	1		1	1	
	Dayroom	80	1				1260 square feet					2
	Holding	80	2		4	(8)	10.1 x 6.6 x 8.1	1		1	1	
Notes: 6.5' bench. Door numbers 108, 115.												
	Safety	80	1		1	(1)	9.8 x 6.4 x 8.1	1				
Notes: Door number 107.												
Notes: Bldg. #7. RC of 95 double cells and 1 handicap single = 191 RC.												
<b>BLDG. 9 – MAX SECURITY, AD-SEG, MENTAL HEALTH</b>												
A	Double	94	16	2	2	32	13.5 x 6.5 x 8.2	1		1	1	
	Dayroom	80	1				1260 square feet					2
B	Double	94	14	2	2	28	13.5 x 6.5 x 8.2	1		1	1	
	Dayroom	80	1									2
Notes: 1102 square feet												
C	Double	94	18	2	2	36	13.5 x 6.5 x 8.2	1		1	1	
	Dayroom	80	1				1712 square feet					2
D	Double	94	18	2	2	36	13.5 x 6.5 x 8.2	1		1	1	
	Dayroom	80	1				1712 square feet					2
E	Double	94	14	2	2	28	13.5 x 6.5 x 8.2	1		1	1	
	Dayroom	80	1				1102 square feet					2
F	Double	94	15	2	2	30	13.5 x 6.5 x 8.2	1		1	1	
	Single	80	1	1	1	1	13.5 x 6.5 x 8.2	1		1	1	
	Dayroom	80	1									2
	Med/MH	80	1		1	(1)	10.1 x 6.6 x 8.1	1		1	1	
Notes: 6.5' bench. Door numbers 108												
Notes: 4/13/2012: The cell had been rated as a holding cell. Using the concrete bed as a bench, the cell was rated for four inmates. Agency requested one of the two holding cells be re-rated as a medical/mental health cell for mentally ill inmates on suicide watch or for medically ill. If the cell is used as a temporary holding cell, it would remain rated for four inmates.												

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ROOMS							EACH ROOM						
Location	Cell Type	Applicable Standards	# Cells	EACH CELL		Total RC	DIMENSIONS (L x W x H)	FIXTURES*					
				# Beds	RC			T	U	W	F	S	
	Dayroom	80	1				1102 square feet						2
F	Double	94	16	2	2	32	13.5 x 6.5 x 8.2	1		1	1		
	Dayroom	80	1				1260 square feet						2
	Holding	80	2		4	(8)	10.1 x 6.6 x 8.1	1		1	1		
Note: 6 1/2' bench. Door numbers 108, 115.													
	Safety	80	1		1	(1)	9.8 x 6.4 x 8.1	1					
Note: Door number 107													
Note: Bldg. #5. RC of 95 double cells and 1 single handicap cell = 191 RC													
<b>BLDG. 7 - MAX SECURITY</b>													
A	Double	94	16	2	2	32	13.5 x 6.5 x 8.2	1		1	1		
	Dayroom	80	1				1260 square feet						2
B	Double	94	14	2	2	28	13.5 x 6.5 x 8.2	1		1	1		
	Dayroom	80	1				1102 square feet						2
C	Double	94	18	2	2	36	13.5 x 6.5 x 8.2	1		1	1		
	Dayroom	80	1				1712 square feet						2
D	Double	94	18	2	2	36	13.5 x 6.5 x 8.2	1		1	1		
	Dayroom	80	1				1712 square feet						2
E	Double	94	14	2	2	28	13.5 x 6.5 x 8.2	1		1	1		
	Dayroom	80	1				1102 square feet						2
F	Double	94	15	2	2	30	13.5 x 6.5 x 8.2	1		1	1		
	Single	80	1	1	1	1	13.5 x 6.5 x 8.2	1		1	1		
	Dayroom	80	1				1260 square feet						2
	Holding	80	2		4	(8)	10.1 x 6.6 x 8.1	1		1	1		
Notes: 6.5' bench. Door numbers 108, 115.													
	Safety	80	1		1	(1)	9.8 x 6.4 x 8.1	1					
Notes: Door number 107													
Notes: Bldg. #7. RC of 95 double cells and 1 handicap single = 191 RC.													
<b>BLDG. 8 - MAX SECURITY</b>													
A	Double	94	16	2	2	32	13.5 x 6.5 x 8.2	1		1	1		
	Dayroom	80	1				1260 square feet						2
B	Double	94	14	2	2	28	13.5 x 6.5 x 8.2	1		1	1		
	Dayroom	80	1				1102 square feet						2
C	Double	94	18	2	2	36	13.5 x 6.5 x 8.2	1		1	1		
	Dayroom	80	1				1712 square feet						2

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ROOMS							EACH ROOM					
Location	Cell Type	Applicable Standards	# Cells	EACH CELL		Total RC	DIMENSIONS (L x W x H)	FIXTURES*				
				# Beds	RC			T	U	W	F	S
Notes: Door number 107												
	Holding	80	2		4	(8)	10.0 x 6.6 x 8.1	1		1	1	
6.5' bench. Door number 108, 115.												
Notes: Building #3 RC of 95 double cells and 1 single handicap cell = 191 RC.												
<b>BLDG 4 - MAX SECURITY</b>												
A	Double	94	16	2	2	32	13.5 x 6.5 x 8.2	1		1	1	
	Dayroom	80	1				1260 square feet					2
B	Double	94	14	2	2	28	13.5 x 6.5 x 8.2	1		1	1	
	Dayroom	80	1				1102 square feet					2
C	Double	94	18	2	2	36	13.5 x 6.5 x 8.2	1		1	1	
	Dayroom	80	1				1712 square feet					2
D	Double	94	18	2	2	36	13.5 x 6.5 x 8.2	1		1	1	
	Dayroom	80	1				1712 square feet					2
E	Double	94	14	2	2	28	13.5 x 6.5 x 8.2	1		1	1	
	Dayroom	80	1				1102 square feet					2
F	Double	94	15	2	2	30	13.5 x 6.5 x 8.2	1		1	1	
	Single	80	1	1	1	1	13.5 x 6.5 x 8.2	1		1	1	
	Dayroom	80	1				1260 square feet					2
	Holding	80	2		4	(8)	10.1 x 6.6 x 8.1	1		1	1	
Note: 6.5' bench. Door numbers 108, 115.												
	Safety	80	1		1	(1)	9.8 x 6.4 x 8.1	1				
Note: Door number 107												
Note: Bldg. #4. RC of 95 double cells and 1 single handicap cell = 191 RC												
<b>BLDG. 6 - MAX. SECURITY</b>												
A	Double	94	15	2	2	30	13.5 x 6.5 x 8.2	1		1	1	
	Single	80	1	1	1	1	13.5 x 6.5 x 8.2	1		1	1	
	Dayroom	80	1				1260 square feet					2
	Double	94	14	2	2	28	13.5 x 6.5 x 8.2	1		1	1	
	Dayroom	80	1				1102 square feet					2
C	Double	94	18	2	2	36	13.5 x 6.5 x 8.2	1		1	1	
	Dayroom	80	1				1712 square feet					2
D	Double	94	18	2	2	36	13.5 x 6.5 x 8.2	1		1	1	
	Dayroom	80	1				1712 square feet					2
E	Double	94	14	2	2	28	13.5 x 6.5 x 8.2	1		1	1	

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