

ALAMEDA COUNTY SHERIFF'S OFFICE DETENTION AND CORRECTIONS POLICY AND PROCEDURE	NUMBER: 8.11	PAGES: 1 of 6
	RELATED ORDERS: ACA 4-ALDF-4C-05, 4C-06, 4C-08, 4D-08, 4D-21 V.C. 21057	
	ISSUED DATE: July 1, 1989	
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CHAPTER: Security and Control	SUBJECT: Emergency Medical Inmate Transportation	

- I **PURPOSE:** To establish guidelines for emergency transportation of prisoners to hospitals for medical treatment.
- II **POLICY:** To ensure the safety of the general public, medical staff and the transporting deputy, all prisoners will be restrained during transport in a manner which provides for maximum security and minimal impact to their specific medical condition. Transportation without restraints requires a Watch Commander's approval. Prisoners transported via ambulance will be safely secured/restrained to ensure his/her safety, and the safety of the transporting deputy and ambulance personnel.
- III **PROCEDURE:**
- A. Inmates needing health care beyond the resources available at the facility, as determined by the responsible physician, shall be transferred under appropriate security provisions to a facility where such care is available. All inmate movement from one location to another will be regulated, controlled, and supervised by staff.
1. When possible, inmates requiring transport to a hospital will be brought to the Trauma Room (Room 213a) in the main clinic.
 2. If the inmate's condition is such that he/she cannot be brought to the Trauma Room in the main clinic, a deputy will accompany the medical/ambulance staff to the transportation pick-up point.
 3. Upon assignment to transport an inmate to a hospital, the Records Deputy shall:
 - a. Make five copies of the inmate's jail jacket. Give one (1) copy to the Watch Commander, one (1) to Central Control/Control Point-1 (CP-1), give one (1) copy to the deputy assigned to the transportation detail, give one (1) copy to the ITR Sergeant, and give one (1) copy to the security sergeants. This information is required if the inmate is admitted to the hospital.
 - b. Review the inmate's custody and/or classification file for relevant security information.

- c. Advise Central Control/CP-1 of the transport, and provide them with the inmate's information and transport destination. Central Control/CP-1 will complete the log and show the inmate en route to the hospital.
- d. Obtain vehicle keys from the Ready Room and a transportation identifier from Central Control/CP-1. This identifier shall be used for the duration of the detail.
- e. Obtain a hand-held 800 megahertz radio and turn to Dispatch 2
- f. If necessary, obtain a map and directions to the hospital.
- g. Pick up duty weapon, utility belt, body armor and the transport vehicle. Search the vehicle for contraband and ensure the vehicle has at least ½ tank of gasoline.
- h. Report to the transport pick-up point. Do not enter the jail facility while armed.
- i. Pick up the inmate and medical consult sheet. Secure the inmate in the transport vehicle.
- j. Inmates transported by vehicle will be restrained, if the nature of their medical condition allows. Restraints shall be employed at all times including during treatment, if possible.
 - 1) Restraint devices may include handcuffs, leg irons, waist chains, The Wrap, or any combination thereof.
 - 2) Inmates transported via ambulance may be restrained utilizing the "on board" ambulance soft restraints.
 - 3) Prisoners transported via ambulance deemed too dangerous to be restrained in soft restraints, shall be restrained appropriately. In such situations, a deputy shall accompany the prisoner inside the ambulance, to the treatment location. A second deputy will follow the ambulance in a separate vehicle and render assistance, if required.
 - 4) No restraints shall be utilized on pregnant inmates unless approved by the Watch Commander and competent medical authority.
- k. Upon beginning the transport, on the radio, announce your identifier and wait for an acknowledgment. Advise Dispatch that you are 10-8 en route to _____ hospital with # inmate(s).
- l. The driver and passenger in any County vehicle shall wear a seat belt whenever the vehicle is operating.
- m. If the prisoner is transported via ambulance operating code 3 to the hospital, a deputy

will be assigned to ride in the ambulance.

- n. Upon arrival, personnel shall advise Dispatch that they are 10-97 at ____ hospital.
- o. Emergencies or problems encountered with the inmate or vehicle during the transport shall be reported to Dispatch. If assistance on arrival at the hospital will be required, ask Dispatch to contact hospital security and have them meet you. Advise Dispatch of your estimated time of arrival (ETA) and your specific destination (emergency, psychiatric emergency, clinic, etc.).
- p. While at the hospital, remain with the inmate. At no time, are you to lose sight of the inmate. During the examination, do not interfere with staff, however, the security of the inmate is your priority and will not be compromised.
- q. Inmates are not allowed contact with any civilians, and they are not allowed any telephone calls.
- r. Transport personnel shall keep the on-duty Watch Sergeant advised of the status of the detail, particularly if it appears that overtime will be required to complete the transport.
- s. Transport personnel requiring relief while at Alameda County Medical Center (ACMC) may call a security deputy, or if at another hospital, may call their supervisor, who will make arrangements for relief.
- t. If cover for a combative or Section 5150 of the Welfare and Institutions Code (WIC) inmate is required, contact ACMC security deputies, or if at a non-county hospital, the local police or hospital security services.
- u. If the inmate is admitted, transport personnel are not relieved of duty until relieved by another deputy or keeper. Transport personnel shall telephone the Watch Sergeant prior to leaving the hospital with or without the inmate.
- v. Upon completion of treatment, the transport deputy shall obtain a copy of the medical consult or the hospital treatment record. Upon leaving the hospital, advise Dispatch that you are 10-8 en route to the Glenn E. Dyer Detention Facility or the Santa Rita Jail, as appropriate, with #__ inmate(s).
- w. Upon return to the jail, the transport deputy shall:
 - 1) Advise Dispatch they are 10-97.
 - 2) Drop the inmate off at Booking/ITR or the clinic, as appropriate.
 - 3) Immediately deliver to medical staff the medical consult or the hospital treatment record as set forth in P&P section 13.09.
 - 4) Advise Central Control/CP-1 that the detail is complete and of the status of the inmate.

- 5). Refuel and clean the interior of the vehicle prior to returning it to its proper location.
- 6). Return the vehicle keys to Central Control/ the Ready Room.
- x. If applicable, turn in an overtime card; include the inmate's name, Personal File Number and the reason for the transport.

B. SPECIAL CIRCUMSTANCES:

1. Ambulance Transports:

- a. Any inmate transported on Section 5150 WIC status is to be transported by ambulance, unless medical staff gives clearance for another form of transport.
- b. Requests for ambulances will be requested via Central Control/CP-1, who will call 911 via telephone for a Code 3 ambulance; or Paramedics Plus for a transport only ambulance. ALCO Fire will automatically respond when a Code 3 ambulance is requested.
- c. Canceling Fire/Rescue will be at the discretion of the medical staff.
- d. If an ambulance is used, the transporting deputy will follow the ambulance code 1, obeying all traffic laws. Transport personnel who are following an ambulance shall verify with the ambulance crew the destination and which code the ambulance will be traveling.
- e. The inmate being transported will be restrained as set forth in Item A.3.j of this order.
- f. If the ambulance crew advises they will travel to their destination Code 3, the deputy will arrange with his/her supervisor to ride in the ambulance. If a second deputy is available, that deputy will travel, Code 1, to the ambulance's destination.
- g. If the ambulance is preceding Code 3, deputies shall not provide a Code 3 escort. A deputy will be assigned to ride in the ambulance.
- h. If the ambulance upgrades to a Code 3 status in mid-transport, the deputy following the ambulance will upgrade to a Code 3 status. The deputy will contact Dispatch, advise Dispatch in their broadcast that they are following the ambulance Code 3, the circumstances of the emergency transport, and their expected route of travel to the hospital. The ETS Watch Commander will monitor the Code 3 operation.
- i. Under the circumstances noted in section h, the deputy will follow the ambulance in a Code 3 status and direct Dispatch to contact the ambulance company transporting the prisoner to determine the reason the ambulance's response was upgraded to Code 3. If the deputy transporting does not receive this information, the deputy will contact the ambulance crew when the ambulance reaches its destination and determine what the

justification was for the Code 3 response. The deputy transporting will use this information to:

- 1) Notify Dispatch of their arrival at the destination, the reason given by the ambulance crew for the Code 3 response and request Dispatch provide this information to the ETS Watch Commander.
 - 2) Notify CP-1, provide the same information as was provided to Dispatch, and request the jail's Watch Commander receive notification. The deputy transporting will also obtain a report number for an informational report.
 - 3) The deputy transporting will submit an informational report documenting the upgraded response incident.
- j. If the Code 3 status of the deputy following the ambulance is terminated by the monitoring sergeant or Watch Commander or unforeseen circumstances force the deputy following the ambulance to terminate his or her Code 3 status, the deputy will:
- 1). Revert to Code 1 operation.
 - 2). Notify Dispatch his or her Code 3 status was terminated.
 - 3) Request Dispatch assign other units to help secure the ambulance along their path of travel or at their final destination until the deputy can resume his or her security detail.
 - 4). Request Dispatch confirm the destination of the ambulance and meet the ambulance at that destination.

2. Accidents on Highway:

- a. Personnel who encounter an automobile accident while transporting an inmate, shall not stop to render assistance. The deputy will notify Dispatch via radio of the accident, involved vehicle description, and location. Your number one priority is the safety of yourself and the inmate.
- b. If involved in an accident, immediately advise Dispatch of your status and request backup support as appropriate.
- c. Drunk Drivers: Transport deputies, who encounter a driver that appears to be driving while under the influence, may notify Dispatch of the vehicle description, license number, location, and direction of travel.

3. If an inmate escapes from your custody, you must do the following:

- a. Advise Dispatch that you have an escape. Give a physical and clothing description, and the inmate's direction of flight.

- b. Tell Dispatch to contact the Eden Township Substation Watch Commander and the facility Watch Commander where the inmate was housed.
- c. At APMC, contact the security deputy on channel A-11 and advise them of the incident.
- d. Give Dispatch any updated information, as you receive it.