

ALAMEDA COUNTY SHERIFF'S OFFICE DETENTION AND CORRECTIONS POLICY AND PROCEDURE	NUMBER: 8.09	PAGES: 1 of 3
	RELATED ORDERS: ACA 4-ALDF-1B-06, 2B-02 MJS 1029, 1058 PC 3407, 6030(f) D&C P&P 13.04	
	ISSUED DATE: July 1, 1989	
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CHAPTER: Security and Control	SUBJECT: Transportation/Movement and Use of Restraints	

- I. **PURPOSE:** To set policy and procedure governing security and the use of restraints, pursuant to Minimum Jail Standards 1029 and 1058, on inmates during movement within the facility, while transporting inmates outside the facility, and from one jurisdiction to another.
- II. **POLICY:** It shall be the policy of the Detentions and Corrections Division (D&C) to move inmates within and out of the facility with the least amount of restraint necessary, while emphasizing safety and security. With the approval of the facility Commanding Officer, movement deputies will make case by case determinations regarding the use of restraint devices, within the guidelines in this procedure.
- III. **DEFINITIONS:**
- A. **ADMINISTRATIVE ISOLATION (A/I):** Inmates housed alone due to their classification, nature of their crime, the constant possibility of danger to staff, themselves and/or others, and/or poses a high risk for escape.
 - B. **DUAL ADMINISTRATIVE ISOLATION (DUAL A/I):** Administrative Isolation inmates who are classified as Administrative Isolation only because they meet the criteria for two or more classifications. These inmates have been identified as being able to be housed with another Administrative Isolation inmate with the same classification duality. They can be housed with another inmate of the same classification and can be moved in pairs or groups of like classified inmates.
 - C. **MAXIMUM-SECURITY:** Inmates housed in a more secure unit due to their classification, bail, extent of criminal background, escape risk, etc.
 - D. **MEDIUM-SECURITY:** Inmates housed in less secure surroundings that have a lesser level of criminal background; little or no escape risk, etc.
 - E. **MINIMUM-SECURITY:** Inmates who pose minimal danger to themselves, staff, or other inmates and who pose minimal escape risk.
 - F. **MOVE IN RESTRAINTS (MIR):** An *Advanced Technology Information Management System*

(ATIMS) hazard code indicating the inmate must be moved in waist-chains and leg-irons.

- G. MOVE IN TANDEM (MIT): *An Advanced Technology Information Management System (ATIMS)* hazard code which identifies Administrative Isolation inmates that need to be handled by a minimum of two Deputies at all times.
- H. CIVIL PRISONER (CVL): *An Advanced Technology Information Management System (ATIMS)* hazard code which identifies inmates being held on civil (non-criminal) cases only. Civil inmates must be kept separate from all other non-civil inmates.

IV. PROCEDURE:

A. MOVING/TRANSPORTING INMATES WITHIN THE FACILITY:

1. A/I inmates will be moved by themselves. A/I inmates who have been identified as having a potential for violence towards staff or have had an MIT code placed on them shall be moved in restraints by at least two deputies.
2. Dual A/I inmates can be moved in pairs or groups of other like classified inmates at the discretion of the movement deputy.
3. Maximum-security inmates will be moved in handcuffs or on daisy chains when a group is moved at one time.
4. Medium-security inmates will be restrained as necessary, at the discretion of the movement deputy.
5. Minimum-security inmates may be moved within the facility without restraints. Each movement deputy has discretion to assess and decide how they will handle this movement.
6. Female inmates known to be pregnant or in recovery after delivery shall be secured in accordance with California Penal Code Sections 3407 and 6030(f), as outlined in P&P 13.04.

B. MOVING/TRANSPORTING INMATES OUTSIDE THE FACILITY: Applicable Transportation Unit policies and procedures governing loading prisoners, handling their records and property, dealing with disabled inmates, and specific court orders shall be adhered to. When an inmate is moved/transported outside the facility, for an inter-jail transfer to another Sheriff's Office jail facility or court facility, to another jurisdiction, or to an external medical appointment, the following security and/or restraint procedures will apply:

1. Court Transports:
 - a. Administrative Isolated inmates will be transported in waist-chains. Leg-irons may be used if circumstances dictate. If Classification has placed a MIR code on the inmate, he/she shall be moved in waist-chains and leg-irons. If an MIT code has been placed on the inmate, he/she will be handled by a minimum of two deputies at all times.
 - b. Others: No restraints required.

2. Other Transports: Inmates transported to another Sheriff's Office jail facility, to an outside jurisdiction, or to an external medical appointment will be transported as follows:
 - a. A/S: In waist-chains and leg-irons.
 - b. Others: In leg-irons.
 3. Female inmates known to be pregnant or in recovery after delivery shall be secured in accordance with California Penal Code Sections 3407 and 6030(f), as outlined in P&P 13.04.
 4. The Watch Commander or Security Sergeant will determine the number of deputies to escort the inmate(s).
- C. AUTHORIZED RESTRAINTS: The type of restraints used will consist of handcuffs, waist-chains, leg-irons or The Wrap. Restraints will never be used for punishment and will only be applied with the approval of the facility Commanding Officer, or his/her designee. Restraints will be used as follows:
1. Handcuffs: For normal movement to internal and external appointments.
 2. Waist-Chains: For inmates who will be in restraints for longer than 15 minutes (i.e., visiting, clinics, interviews, transportation). When an A/S inmate is put in a secured visiting booth or interview room, waist-chains may be removed unless circumstances justify not to (violent inmate, high risk, etc.).
 3. Leg-irons: When additional safeguards are appropriate, and for transports outside the facility. Additional appropriate reasons for leg-irons use may include, but are not limited to; a martial arts expert, incidents involving kicking at staff, and a high degree of potential for escape.
 4. The Wrap: For inmates who are actively combative and must be moved, The Wrap can be used to ensure the inmate is unable to hurt him/her self or others during the necessary movement.
 5. This does not restrict a deputy's decision to use restraints in situations where the circumstances justify it.