

ALAMEDA COUNTY SHERIFF'S OFFICE DETENTION AND CORRECTIONS POLICY AND PROCEDURE	NUMBER: 7.12 PAGES: 1 of 3
	RELATED ORDERS: ACA 4-ALDF- 1C-12, 1C-15 P&P 6.02
	ISSUED DATE: July 1, 1989
	REVIEW DATE: October 21, 2015
	REVISION DATE: August 20, 2012
CHAPTER: Safety and Emergency Procedures	SUBJECT: Power Failure

- I. **PURPOSE:** To establish a policy and procedure regarding power failures at Glenn E. Dyer Detention Facility (GEDDF) and Santa Rita Jail (SRJ).
- II. **POLICY:** It shall be the policy of the Detention and Corrections Division (D&C) to maintain security and control of inmates during a power failure and to make every effort to ensure the safety of visitors, staff and inmates. Each facility will have equipment necessary to maintain essential lights, power, communications and life-sustaining functions in an emergency. All power generators shall be tested weekly and other emergency equipment and systems shall be tested for effectiveness, at least quarterly. Equipment will be repaired or replaced if necessary. Emergency equipment such as standby lighting, batteries, firefighting apparatus, communication systems and alarms shall be checked at least quarterly to ensure their reliability.

III. **PROCEDURE:**

A. **POWER FAILURE:**

- 1. Central Control/CP-1 will announce to their facility and staff on the All-Call System of the power failure and when normal power has been restored.
- 2. Staff will avoid calling Central Control/CP-1 during a power failure unless it is an emergency.
- 3. Central Control/CP-1 will notify the 24-hour facility maintenance engineer on duty, when the power fails.
- 4. It will be at the discretion of the Watch Commander to initiate a lock-down of the facility due to power failure.
 - a. If the Watch Commander decides to initiate a lock-down, all visitors will be told to leave the facility. Deputies will be assigned to check all visiting areas to ensure all visitors exit the facility.
 - b. Inmate movement will be held to a minimum during a power failure.
- 5. Additional security checks and inmate counts will be made on each shift until power is restored.

6. The Watch Commander will initiate a report indicating the cause of the failure, correction to be made, if any, and action taken. A copy of the report will be forwarded to the facility Commanding Officer.
 7. Deputies should have issued flashlights available in the event of a power outage.
- B. EMERGENCY POWER GENERATOR:
1. GEDDF: In the event of a power shortage or failure, the emergency power generator will activate automatically, restoring partial power. The emergency generator will provide minimum lighting throughout the facility and power for all doors, locks, fire, and smoke alarms. Elevator #3A and all intercom systems will be operational.
 2. SRJ: In the event of a power shortage or failure, the emergency power generator will activate automatically, restoring partial power. The emergency generator will provide minimum lighting throughout SRJ and power for all doors, locks, fire and smoke alarms, T.V. monitors, intercom systems, computers and freezers. The red electrical outlets located throughout SRJ are connected to the emergency generator.
- C. EMERGENCY COMMUNICATION SYSTEM:
1. In an emergency or an urgent/unusual situation, and conventional means of communication within the facility (i.e. telephones and Master Intercom Systems) are disrupted, handheld radios will be used for all communications. The Watch Commander or his/her designee will ensure that all staff assigned to security positions is in possession of a handheld radio.
 2. In the event communication with the outside is disrupted, 800 MHz radios will be used to maintain communication with the community.
 - a. 800 MHz radios are designed to allow portable communication with the Alameda County Sheriff's Office Dispatch and other law enforcement jurisdictions in the event of a crisis. 800 MHz radios are located in Central Control/ CP-1.
 - b. During a crisis situation, Central Control/CP-1 will assume dispatch duties and all correspondence with the community shall go through these areas.
- D. EQUIPMENT TESTING:
1. The power generator and standby batteries will be tested weekly for effectiveness and will be repaired as necessary, to ensure reliability in time of need.
 2. All other emergency equipment and systems i.e., standby lighting, firefighting apparatus, communications systems, and alarms will be checked and tested quarterly and in conjunction with all local, state and federal laws.

E. DOCUMENTATION:

1. All equipment testing will be documented and logged by facility maintenance personnel.
2. Discrepancies will be reported to the facility Commanding Officer or his/her designee.
3. All other documentation will be maintained by facility maintenance personnel.