

ALAMEDA COUNTY SHERIFF'S OFFICE DETENTION AND CORRECTIONS POLICY AND PROCEDURE	NUMBER: 7.10	PAGES: 1 of 2
	RELATED ORDERS: ACA 4-ALDF-1C-01, 1C-05 MJS 1029 (6) (D) P&P 7.04, 7.06, 7.07	
	ISSUED DATE: July 1, 1989	
	REVIEW DATE: October 21, 2015	
	REVISION DATE: August 20, 2012	
CHAPTER: Safety and Emergency Procedures	SUBJECT: Earthquake Procedure	

- I. **PURPOSE:** To set policy and procedures to be followed in the event of an earthquake.
- II. **POLICY:** In the event of a life-threatening earthquake, all medical and security needs of staff and inmates will be provided in an efficient and expedient manner for the safety of staff, inmates and visitors.
- III. **PROCEDURE:**
 - A. SAFETY RULES – In the event of an earthquake:
 1. Remain calm.
 2. Remain where you are, whether indoors or outdoors. If outdoors, be alert for falling objects.
 3. Be alert for falling objects.
 4. Be alert to potential hazards presented by electricity, water, or gas – independently or in conjunction with each other. Do not use matches or open flame.
 5. If possible, seek protection from falling objects by sitting under a desk or table. If there's no table or desk nearby, sit on the floor against an interior wall away from windows, bookcases and tall furniture.
 6. Do not use telephones except for emergency purposes.
 7. Do not use elevators.
 - B. DURING EARTHQUAKES AND AFTERSHOCKS:
 1. Aftershocks will likely take place following an earthquake. Aftershocks may cause as much or more damage than has already taken place due to weakened structures.
 2. Sergeants will contact and obtain the status of all areas they are responsible for as soon as practical. Staff should be prepared to brief the sergeant regarding:
 - a. Number and degree of injuries

- b. Structural damage
 - c. Any type of power failure
 - d. Action to be taken to remedy any of the above
 3. Visitors present during an earthquake will be removed from the facility, if necessary, as soon as it is safe to do so.
 4. Staff will follow posted evacuation plans should it become necessary to evacuate from affected areas of the facility.
 5. All personnel will:
 - a. Maintain control of inmates
 - b. Administer required first aid
 - c. Assess situation, life threatening hazards, structure damage, gas/water leaks and security
 - d. Conduct and maintain an accurate account of all inmates
- C. FOLLOW-UP:
1. Damage assessments will be made by General Services Agency. The evacuated areas will be re-opened only when the damage has been repaired.
 2. The Watch Commander shall ensure an Incident Report is prepared covering the extent of damage or injuries and should include any other relevant information.