

<b>ALAMEDA COUNTY SHERIFF'S OFFICE</b>  <b>DETENTION AND CORRECTIONS</b>  <b>POLICY AND PROCEDURE</b>	<b>NUMBER:</b> 7.08	<b>PAGES:</b> 1 of 2
	<b>RELATED ORDERS:</b> ACA 4-ALDF-1C-05 CALEA 46.1.4	
	<b>ISSUED DATE:</b> July 1, 1989	
	<b>REVIEW DATE:</b> October 21, 2015	
	<b>REVISION DATE:</b> August 20, 2012	
<b>CHAPTER:</b> Safety and Emergency Procedures	<b>SUBJECT:</b> Civil Disturbances	

- I. **PURPOSE:** To establish a procedure for dealing with a civil disturbance on county property adjacent to the facility.
- II. **POLICY:** It is the policy of the Detention and Corrections Division to minimize disruption of jail operations, preserve the security of the facility, prevent destruction, and prevent injury to staff, visitors and inmates.
- III. **PROCEDURE:**
  - A. When a disturbance occurs outside the security area of the facility, the Watch Commander will be notified.
  - B. The disturbance will be monitored from Central Control/CP-11 using the site cameras.
  - C. If the disturbance appears to pose no threat to the facility or personnel, it will continue to be monitored by Central Control/CP-11. The Watch Commander will determine appropriate actions, including videotaping the activities.
  - D. If the disturbance poses a threat to property, lives, or the proper running of the facility, the Watch Commander will:
    1. Advise all supervisors of the situation and instruct them to secure the facility (lockdown).
    2. Notify Eden Township Substation (ETS) and surrounding police agencies of the problem and the need for assistance, if any. All agencies will be given instructions on where to stage, based on the location and size of the disturbance.
    3. Request that Dispatch notify all Transportation units to use alternate routes into the facility if possible, or divert to other facilities if necessary.
    4. Determine the need for facility staff to respond to the disturbance.
    5. Assign a staff member to videotape the disturbance.
  - E. Security emphasis for facility staff will be inside the facility and at all exterior entrances, including the lobby area and entrances around Central Control/CP-1.

- F. The Watch Commander shall submit an Incident Report detailing the circumstances of the disturbance to the Commander of Detentions and Corrections, via the chain of command.
- G. The facility Commanding Officer or his/her designee will survey the facility perimeter for damage and request maintenance to make any necessary repairs.