

<b>ALAMEDA COUNTY SHERIFF'S OFFICE</b>  <b>DETENTION AND CORRECTIONS</b>  <b>POLICY AND PROCEDURE</b>	<b>NUMBER:</b> 20.29 <b>PAGES:</b> 1 of 2
	<b>RELATED ORDERS:</b> CALEA 71.1.2
	<b>ISSUED DATE:</b> May 01, 1993
	<b>REVIEW DATE:</b> October 20, 2015
	<b>REVISION DATE:</b> September 1, 2013
<b>CHAPTER:</b> Transportation	<b>SUBJECT:</b> Mutual Aid Call-Outs

- I. **PURPOSE:** To establish policy for the use of Transportation vehicles during mutual aid call-out events.
  
- II. **POLICY:** Unless superseded by the Sheriff or his designee, Sheriff's transportation vehicles shall be used only within the following parameters during mutual aid events.
  
- III. **PROCEDURE:**
  - A. Whenever possible, the designated transport vehicle responding to a mutual aid call-out shall be a bus equipped with protective window screens.
  
  - B. Transport vehicles shall be staged only in police-protected areas, which are unaffected by hostile acts, and the following shall apply:
    1. Transport vehicles shall not be driven on public streets for the purpose of "deterrent effect" on demonstrators.
  
    2. Arrestees shall be loaded onto transport vehicles only in protected staging or booking areas; they will not be driven to a hostile scene.
  
    3. Only qualified deputy sheriffs shall drive transport vehicles; a second peace officer shall ride transport buses when arrestees are on board.
  
  - C. Duties of deputy sheriff's assigned to drive transport vehicles during mutual aid events:
    1. Maintain a Transportation Log (PD-77), showing the numbers and times of arrestees transported.
  
    2. Prior to driving the transport vehicle, perform a complete pre-trip inspection including all safety equipment required to be on board.
  
    3. Ensure there are sufficient numbers of restraining devices on board, i.e. plastic ties.
  
    4. When a transport vehicle is returned to SRJ at the end of an event, the driver is responsible for thoroughly searching the vehicle for contraband. Afterward, have the ITR inmate workers clean the inside of the vehicle and return the vehicle to the designated Transportation parking lot. Promptly

submit completed Transportation Logs and special event cards to the Transportation Sergeant.

5. Any vehicle damage sustained during the event shall be promptly reported to the Transportation Sergeant and documented as detailed in Transportation policy 20.08.