

ALAMEDA COUNTY SHERIFF'S OFFICE DETENTION AND CORRECTIONS POLICY AND PROCEDURE	NUMBER: 13.17	PAGES: 1 of 2
	RELATED ORDERS: ACA 4-ALDF-4C-06	
	ISSUED DATE: July 1, 1989	
	REVIEW DATE: December 11, 2015	
	REVISION DATE: October 24, 2014	
CHAPTER: Medical and Health Care Services	SUBJECT: Wheelchairs	

- I. **PURPOSE:** To maintain control and inventory of wheelchairs which are the property of Alameda County.

- II. **POLICY:** Wheelchairs are assigned to the Detention and Corrections facilities for use by facility staff. Wheelchairs will remain at Glenn E. Dyer Detention Facility (GEDDF) or Santa Rita Jail (SRJ) unless extreme circumstances exist and must be returned if removed from the facility after use.

- III. **PROCEDURE:** GEDDF wheelchairs are marked with the letters "GEDDF." SRJ wheelchairs are marked with the letters "SRJ."
 - A. **RELEASES:** The medical staff will evaluate any individual being released who may need the aid of a GEDDF or SRJ labeled wheelchair. Staff may, upon medical advice, allow the released inmate supervised access to the wheelchair to transit to awaiting transportation (waiting bus or vehicle) in a timely manner so as not to delay the release process. This action will be performed by a member of the medical staff who will ensure the wheelchair is returned to the facility.

 - B. **SPECIAL TRANSPORTS:** The aid of a wheelchair may be required to move an inmate to court or to a medical facility.
 1. When private transportation is utilized to move the inmate: e.g., an ambulance, ambuvan type vehicle, etc., the Deputy Sheriff in the follow-vehicle is responsible for accountability and return of the wheelchair.

 2. When Sheriff's Office vehicles are used to transport an inmate requiring wheelchair assistance, the Deputy Sheriff currently detailed is responsible for accountability and return of the wheelchair.

 3. When wheelchairs are used to facilitate movement of inmates to court or to outside appointments, notations will be made on disposition slips and/or appointment slips,

specifying the GEDDF or SRJ wheelchair is to be returned.

4. County Service organizations will often assist with transporting non-ambulatory releases. Contact Inmate Services for assistance with these actions.
5. In some instances, prisoners are brought to our custody in possession of their own wheelchair or with wheelchairs from other institutions or jails. Wheelchairs from other jurisdictions are to be returned to that facility's staff as soon as practicable.
6. Both the medical staff and Sheriff's Office staff are to make every effort to minimize removal of GEDDF or SRJ wheelchairs from the facilities.