

ALAMEDA COUNTY SHERIFF'S OFFICE DETENTION AND CORRECTIONS POLICY AND PROCEDURE	NUMBER: 13.11	PAGES: 1 of 3
	RELATED ORDERS: ACA 4-ALDF-4C-08, 4D-08 CALEA 72.6.1	
	ISSUED DATE: July 1, 1989	
	REVIEW DATE: December 10, 2015	
	REVISION DATE: October 23, 2014	
CHAPTER: Medical and Health Care Services	SUBJECT: Inmate, Staff, and Public Medical Emergencies	

- I. **PURPOSE:** To establish a procedure for responding to and summoning medical assistance for inmate, staff, and public medical emergencies.

- II. **POLICY:** The Sheriff's Office recognizes the threat to life caused by varying types of medical emergencies and the need to assist the injured for the public good. It is therefore the policy of the Detention and Corrections Division, to work in concert with the medical staff to provide medical care to those who suffer injuries or medical emergencies while in its custody or those who are in public areas and who require medical attention. In every instance where an emergency medical incident has occurred, or a weapon, chemical agent or force is used, medical care will be summoned, and an immediate medical examination and treatment shall be provided to those in the Sheriff's custody.

- III. **PROCEDURE:** Medical staff will respond to and administer an emergency medical examination and treatment for all health care emergencies involving injuries to inmates or when a weapon, chemical agent, or force is employed. Medical staff is only required to administer primary first aid to staff and members of the public. The medical staff's ability to respond quickly and appropriately to medical emergencies can be significantly enhanced if they are provided with some specific information at the time of initial contact. Sworn personnel and medical staff shall be trained to respond within four minutes to a reported medical emergency.
 - A. **INMATE, STAFF AND PUBLIC MEDICAL EMERGENCIES:** When it becomes necessary to notify the medical staff of a medical emergency or request an ambulance, the following information is to be provided initially, or as soon as practical.
 1. This basic information is necessary to ensure that responding medical staff brings the proper equipment or medication with them:
 - a. Location of inmate, staff, or member of the public

- b. Name of person and/or PFN
 - c. Approximate age of the person involved.
 - d. Nature of emergency, i.e., breathing problem, bleeding, unconsciousness, etc.
2. The first responder to an emergency must summon medical staff immediately and take appropriate action.
 3. If it is determined that an ambulance is needed, Central Control/Control Point-1 (CP-1) will be advised.
 - a. Central Control/CP-1 will telephone 911 for all Code 3, emergency ambulance requests.
 - b. Central Control/CP-1 will call Paramedics Plus directly for ambulance transport. A request for an ambulance will be per the authority of the on duty medical staff.
 - c. Fire/Rescue will automatically be dispatched when a Code 3 ambulance is requested.
 - d. Canceling a Code 3 ambulance or Fire/Rescue response unit shall only be done with the attending medical staff's approval.
 - e. At the time of the medical emergency, Central Control/CP-1 will log the following information:
 - 1) Time and location of emergency
 - 2) Time medical staff was called and arrived at scene
 - 3) Name of the person requesting an ambulance
 - 4) Injured person's name, PFN if applicable and nature of the medical problem
 - 5) Time the ambulance was called and estimated time of arrival
 - 6) Time the ambulance and/or Fire/Rescue arrived at facility
 - 7) Time the ambulance and/or Fire/Rescue left facility
 - 8) Any other information pertinent to the emergency i.e., canceled ambulance, fire and ambulance rig or crew numbers, delays in ambulance arrival or changes in medical condition of injured person.
 - f. Staff assigned to all control points (i.e., Central Control/CP-1, Housing Control, etc.), shall complete the "Medical Emergency Tracking Log" (see attached) whenever a

medical emergency occurs. The following information will be documented on the log:

- 1) Date the medical emergency occurred.
 - 2) Inmates name, PFN, and housing location. If the medical emergency involves a civilian or staff member, document the individual's name and badge number, if applicable.
 - 3) Time medical complaint was reported.
 - 4) Time the inmate, civilian, or staff member was contacted by the first responder.
 - 5) Initial complaint, i.e., reason for the medical emergency.
- B. If the emergency is not within the security area, such as, the lobby, visiting area, service building area, or administration, a deputy will meet the ambulance and direct it to the scene, via the appropriate entrance.
1. At the Glenn E. Dyer Detention Facility, the Watch Commander, deputies working the vehicle sally, and/or lobby staff will be notified that an ambulance is en route.
 2. At the Santa Rita Jail, the Watch Commander, deputy at the security gate (CP-52), and/or lobby, will be notified that an ambulance is en route.
 3. The Watch Commander may authorize a staff member to be transported to the hospital by county vehicle if an ambulance is not warranted and the staff member is unable to drive safely.
 4. Members of the public are responsible for their own transportation if they choose not to utilize ambulance services.
 5. In all instances of medical emergencies, the appropriate reports will be written to document the event.