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| ALAMEDA COUNTY SHERIFF'S OFFICE DETENTION AND CORRECTIONS POLICY AND PROCEDURE | NUMBER: 13.10 | PAGES: 1 of 2 |
| | RELATED ORDERS: CCR 100038-41 General Order 5.22 | |
| | ISSUED DATE: October 18, 2016 | |
| | REVIEW DATE: <i>November 28, 2016</i> | |
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| CHAPTER: Medical and Health Care Services | SUBJECT: Automated External Defibrillator (AED) | |

- I. PURPOSE:** The purpose of the Automatic External Defibrillator (AED) Program is to provide those trained personnel with a reliable tool to utilize when confronted with a victim of sudden cardiac arrest.
- II. POLICY:** To establish a procedure for the maintenance and replacement of AED's by Sheriff's Office personnel working at the Santa Rita Jail (SRJ) or the Glenn E. Dyer Detention Facility (GEDDF). For information regarding the proper use of an AED refer to General Order 5.22.
- III. PROCEDURES:** The following describes the process for ensuring each AED is properly functioning and the procedure for replacing an AED used in an incident:
- A. INSPECTIONS:
1. The facility Compliance Deputy will be responsible for conducting monthly inspections of all AED's located throughout the SRJ and GEDDF facilities.
 2. Monthly inspections will be documented on the Alameda County Sheriff's Office AED Check List form (see Attachment 1). These forms are collected at the end of each calendar year and forwarded to the Program Manager at the Regional Training Center (RTC).
 3. The housing unit medical staff will conduct daily inspections of the AED's for green light status. This will be documented on the *medical staff's* daily checklist performed by housing unit nursing staff.

4. Any device found with a red light or no light status will be immediately reported to the housing control technician and a medical supervisor. The housing control technician shall notify the Compliance Deputy (SRJ at tie line 47262 or GEDDF at 27731) without delay.
5. Housing Control Technician's will note in the Housing Control *Redbook* when an AED is found to be inoperable.

B. USE AND REPLACEMENT OF AED'S:

1. *Upon use of an AED, the Compliance Deputy shall be notified by the on-duty security supervisor as soon as practical.*
2. *The security supervisor will be responsible for ensuring the Public Access Defibrillation AED Use form (Attachment 2) is completed.*
3. *The security supervisor shall deliver the AED and form to the Compliance Deputy immediately following an incident. For an incident occurring during non-business hours, the AED shall be delivered the next business day by the oncoming shift supervisor.*
4. *The Compliance Deputy will deliver the used AED and completed form to the RTC for replacement, as per G. O. 5.22.*

Attachments:

1. [AED Check List](#)
2. [Public Access Defibrillation AED Use Notification](#)