

ALAMEDA COUNTY SHERIFF'S OFFICE DETENTION AND CORRECTIONS POLICY AND PROCEDURE	NUMBER: 11.56	PAGES: 1 of 2
	RELATED ORDERS: P.C. 1275	
	ISSUED DATE: May 16, 1996	
	REVIEW DATE: December 4, 2015	
	REVISION DATE: September 30, 2011	
CHAPTER: Intake, Transfer, Release and Records	SUBJECT: Penal Code Section 1275	

- I. **PURPOSE:** To define the proper procedure for handling of 1275 PC court orders.
- II. **POLICY:** It is the policy of the Alameda County Sheriff's Office to honor, and leave in effect, all 1275 PC orders until rescinded by a court.
- III. **DEFINITION:** A 1275 PC order is issued by the court directing the Sheriff not to accept bail for an inmate until the court has been convinced that no portion of the consideration was feloniously obtained by the defendant.
- IV. **PROCEDURE:**
 - A. The Records employee accepting the 1275 PC order will:
 1. Time stamp the document immediately.
 2. Reduce the original order on the copy machine to a 35% reduction. The reduced order will be placed on the front of the custodial file in the lower right-hand corner so as not to obstruct any information.
 3. The reduced order will be attached in such a manner that it shall not become separated from the front of the custodial file.
 4. The top center area of the front of the jacket will be labeled 1275 PC in red ink.
 - B. **REMOVAL:** To remove a 1275 PC order, a rescinding order must be received from the court. Upon receipt of an order rescinding the original 1275 PC order, the accepting person will:
 1. Time stamp the document immediately.

2. Remove the reduced copy of the 1275 PC order from the face of the appropriate custodial file.
3. Attach the original 1275 PC order to the rescinding order and place both in the appropriate custodial file.
4. Cross off 1275 PC on the front of the jacket.