

ALAMEDA COUNTY SHERIFF'S OFFICE DETENTION AND CORRECTIONS POLICY AND PROCEDURE	NUMBER: 11.48	PAGES: 1 of 2
	RELATED ORDERS: MJS 1041, 1207 P.C. 1412	
	ISSUED DATE: November 13, 1991	
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CHAPTER: Intake, Transfer, Release and Records	SUBJECT: Inmate Jewelry	

- I. **PURPOSE:** To outline the proper procedure for handling non-removable inmate jewelry.
- II. **POLICY:** Every effort will be made by staff to have the inmate remove his/her jewelry by utilizing hand cleaner or soap.
- III. **PROCEDURE:** The following procedures will be adhered to when handling inmates with jewelry, prior to the inmate being moved to a housing unit.
 - A. Inmates who possess jewelry that is removable will have the item(s) removed, listed and described on the AJIS property receipt, and placed into a property storage envelope.
 - B. Inmates with jewelry that is not removable, but consent to have the item cut off, will have the jewelry listed and described on the AJIS property receipt, initial the receipt and have the jewelry placed into a property storage envelope.
 - C. Inmates with jewelry that cannot be removed by using hand cleaner or soap, will not have the jewelry cut off unless:
 1. The jewelry is so designed that it could be used to inflict injuries on staff, another inmate, or themselves.
 2. Classification determines the inmate has a documented past history of self mutilation and the jewelry could be used to injure him/herself.
 3. After evaluation, the medical staff determines the inmate has the potential to injure himself/herself because of the nature of the charges, past history, or other relevant factors.

- D. All cut off jewelry will be listed and described on the AJIS property receipt, and the item placed into his/her property.
- E. In cases where jewelry is not cut off, the item(s) will not be listed in the AJIS property receipt.
- F. Inmates with jewelry that has not been removed, but use the jewelry in assaulting staff, another inmate, or to deface or destroy county property, will have the jewelry cut off, the appropriate report will be written, and appropriate disciplinary/criminal action will be taken.