

P&P 8.12, "Inmate Observation and Direct Visual Supervision". An incident report shall be written and the Watch Commander shall be notified of the application of restraints.

C. **MULTI-USE ROOMS:** The primary use of multi-use rooms is for staging courts for a limited period of time, and other supervised activities, such as programs, education, etc.

1. Multi-use rooms will not be used for holding inmates who may need counseling or who need to be removed from the main housing area due to problems.
2. Multi-use rooms contain no toilet facilities and are designed for temporary/short-term use. Inmates in multi-use rooms without a volunteer or staff member present will be offered the use of restroom facilities every 15 minutes. The offer of restroom facilities will be logged in the housing control red book.
3. Staff utilizing a multi-use room to defuse a housing unit incident, will do so only after receiving supervisory approval. A memorandum will be written to the facility Commanding Officer, via the chain of command, explaining the circumstances – unless documented in an incident report.
4. If a movement deputy returns an inmate from an appointment or brings a newly booked inmate to a housing unit, and there is no deputy assigned to the housing unit, the movement deputy shall conduct the custodial search of the inmate as dictated by P&P and ensure they are returned to their respective housing assignment.

D. SAFETY CELL USE: (Minimum Jail Standard 1055):

1. Inmates who are a danger to others or who reveal intent to cause self-inflicted physical harm shall be placed in a safety cell.
2. Placement in a safety cell shall occur only with the facility Watch Commander's approval. Continued retention in a safety cell shall be reviewed and approved by the Watch Commander minimally *every four (4) hours*.
3. The Commanding Officer may delegate authority to place an inmate in a safety cell to a physician.
4. All clothing and items of personal property shall be removed before placing an inmate into a safety cell. Inmates shall be provided with a suitably designed "modesty garment" and "modesty blanket" to provide for their warmth and personal privacy, unless specific identifiable risks to the inmate's safety or the security of the facility are documented.
5. Sanitary conditions shall be maintained at all times, and the cell shall be kept warm and dry.
6. The medical staff shall be immediately notified when an inmate is placed in a safety cell, and asked to render a medical/mental health opinion regarding placement and retention in the safety cell. The inmate shall be medically cleared for continued placement every eight (8) hours thereafter. The medical/health approval for continued retention shall be noted on the Inmate Observation Log (IOL).