

<b>SAN QUENTIN OPERATIONAL PROCEDURE</b>	<b>OP NO:</b>	<b>0-1082</b>
	<b>TITLE:</b>	<b>Allowable Items for Elderly or Disabled Visitors</b>
	<b>DATE:</b>	<b>February 2015</b>

**I. PURPOSE AND OBJECTIVES:**

The purpose of this procedure is to provide a clear guideline describing the parameters of the procedure for Allowable Items for Elderly or Disabled Visitors.

**II. REFERENCES:**

A. Department of Corrections Operations Manual, Section 54020.11.1.

**III. APPROVAL AND REVIEW:**

This plan shall be reviewed and revised annually by the Central Services Associate Warden for approval by the Warden.

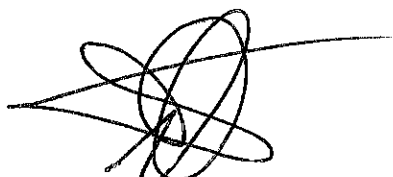
**IV. RESPONSIBILITY:**

- A. The Warden has the overall management responsibility for the operations of this procedure.
- B. The Chief Deputy Warden has the overall functional responsibility for the operations of this procedure.
- C. The Central Services Associate Warden is responsible for ensuring adherence to this procedure.
- D. Each staff member is responsible to enforce this procedure.

**V. METHODS:**

- A. The following items shall be permitted for elderly or disabled visitors:
  - 1. Two adult incontinence products (diapers)
  - 2. A container of cleaning wipes
  - 3. One to Two articles of clothing (pants)
- B. The one to two items of clothing (pants) shall be maintained in a secure location (e.g. visitor secured vehicle, visiting tube locker, visiting processing booth) readily available to the visitor as needed. When necessary, visiting staff shall provide a disposable jumpsuit and clear plastic bag for soiled diapers and/or articles of clothing. The visitor may use the jumpsuit to walk to the visiting processing area and retrieve clean articles of clothing previously stored there. The disposable jumpsuit will be collected and disposed of in accordance with institution procedures.
- C. The visitor will be allowed to return to the Visiting room to resume their visit. In addition, elderly or disabled visitors will be allowed to bring with them a wheelchair

and one additional assistive device (i.e., cane, walker, etc.), to provide a sufficiently stable platform while in a toilet facility to allow a visitor to stand while a diaper and/or clothing is changed. Elderly or disabled visitors are also allowed one non-inmate caregiver of the same sex to assist with personal hygiene needs as well as to assist a person back into or out of a wheelchair or toilet facility. Persons designated as caregivers must meet all visitor requirements as set forth in DOM Article 42-Visiting.



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**RON DAVIS**  
Warden (A)

2-25-15

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Date Signed