

## QUESTIONNAIRE

1.

### MATERIALS :

YES, I WILL ASSIST IN ANY WAY POSSIBLE. IM NOT SURE WHAT MATERIALS ARE NEEDED FOR TRAINING PURPOSES BUT I WILL SEND WHAT I CAN.

### CONTACT INFORMATION :

I HAVE NO PROBLEM WITH MY NAME AND CONTACT INFORMATION BEING PROVIDED TO ATTENDEES.

ANTONIO GUILLEN PB1948  
PELICAN BAY STATE PRISON  
P.O. BOX 7500 D2:208  
CRESCENT CITY, CA. 95532

### SHORT BIOGRAPHY :

I AM ENCLOSEING A SHORT BIOGRAPHY TO BE INCLUDED IF IT IS DEEMED APPROPRIATE.

ANTONIO GUILLEN (PBSP HUMAN RIGHTS MOVEMENT REPRESENTATIVE) ANTONIO WAS ONE OF THE PRINCIPAL REPRESENTATIVES OF THE PRISONER HUNGER STRIKES. HE HAS SERVED OVER TWO DECADES IN CALIFORNIA'S SECURITY HOUSING UNITS AND MOST OF THAT AT PELICAN BAY STATE PRISON. HE HAS BEEN A PRACTICING JAILHOUSE LAWYER FOR ABOUT FIVE YEARS.

2.

### SKILLS TO BE DEVELOPED :

EACH OF THE EXAMPLES YOU PROVIDED ARE ESSENTIAL COMPONENTS TO THE OVERALL STRUGGLE. (I.E., CORRESPONDENCE, WRITING LETTERS TO OFFICIALS, ORGANIZING, LEGISLATIVE WORK, MEDIA WORK, BECOMING FAMILIAR WITH PRISONERS RIGHTS AND CERTAIN RULES OR POLICIES.) DEPENDING ON WHAT IS NEEDED AT THE TIME WILL DETERMINE WHAT IS PUSHED TO THE FOREFRONT OF IMPORTANCE, BUT ALL PLAY A SIGNIFICANT ROLE. (NOTE: I WOULDN'T GO TOO MUCH FURTHER THAN THE EXAMPLES YOU PROVIDED BECAUSE THIS IS A GOOD STARTING POINT.)

IT MAY BE DIFFICULT FOR ONE PERSON TO DEVELOPE THE NECESSARY SKILL SET TO MASTER ALL OF THESE AREAS. SO, IT MIGHT BE A GOOD IDEA TO BREAK THESE AREAS UP INTO DIFFERENT GROUPS. EACH GROUP HAVING SOMETHING IN COMMON OR SOMETHING THAT CAN PLAY OFF EACH OTHERS STRENGTHS.

THIS WAY THE ENERGY AND DIRECTION OF EACH GROUP IS MOVING AS ONE RATHER THAN ALL AREAS SCATTERED AND COMPETING AGAINST EACH OTHER. FOR EXAMPLE:

- CORRESPONDENCE AND WRITING LETTERS TO OFFICIALS.
- ORGANIZING AND MEDIA WORK.
- LEGISLATIVE WORK, FAMILIARITY WITH PRISONERS RIGHTS AND CERTAIN RULES OR POLICIES.

THOM. IN AN IDEAL SITUATION, YOU CAN PAIR THESE GROUPS UP WITH THOSE WHO HAVE A NATURAL OR LEARNED ABILITIES IN THAT PARTICULAR FIELD.

### BASIC RIGHTS OF PRISONERS:

A PRISONER'S BASIC RIGHTS CAN COVER A LOT OF GROUND. IN FACT, MOST PRISONERS WILL HAVE TROUBLE RECITING WHAT THEIR RIGHTS ARE, BASIC OR OTHERWISE. AND, THOSE WHO ARE FAMILIAR WITH THEIR RIGHTS MAY ONLY HAVE A BASIC UNDERSTANDING OF SPECIFIC AREAS (NOT ALL OF HIS RIGHTS IN GENERAL). FEW PRISONERS WILL HAVE A GOOD UNDERSTANDING OF WHAT THEIR RIGHTS ARE, HOW THEY'RE SUPPOSE TO WORK AND/OR HOW TO ENFORCE THEM WHEN NECESSARY. THAT'S BECAUSE THEY'VE BEEN STUDYING THESE RIGHTS FOR MANY YEARS.

IF THE GOAL IS TO PROVIDE PARTICIPANTS WITH AN UNDERSTANDING OF THESE BASIC RIGHTS THEN IT MIGHT BE A GOOD IDEA TO FOCUS YOUR TIME, ENERGY AND RESOURCES ON THOSE RIGHTS THAT TEND TO BE VIOLATED OFTEN AND AFFECT THE MOST PRISONERS. FOR EXAMPLE:

- MAIL (PERSONAL / LEGAL)
- VISITS (PERSONAL / LEGAL)
- PROPERTY (PERSONAL / LEGAL)
- HEALTH CARE (MEDICAL / DENTAL)
- YARD
- LAW LIBRARY
- APPEAL PROCEDURES
- STAFF CONDUCT

### FORMS, DOCUMENTS AND POLICES:

I WOULD SUGGEST THAT THE FOLLOWING MATERIAL BE CONSIDERED FOR REVIEW. IT IS A SUBSTANTIAL AMOUNT OF MATERIAL SO IT MIGHT BE BEST THAT ONLY THOSE AREAS DEEMED RELEVANT SHOULD BE PULLED AND/OR STUDIED.

- OCR, TITLE IS \_\_\_\_\_ THE RULES AND REGULATIONS THAT GOVERN ALL CALIFORNIA PRISONS.

- DEPARTMENT OPERATIONS MANUAL (DOM) — THE STATE-WIDE POLICIES AND PROCEDURES THAT GOVERN ALL CALIFORNIA PRISONS.
- LOCAL OPERATIONAL PROCEDURES — THE LOCAL POLICIES AND PROCEDURES THAT ARE TAYLORED TO THE SPECIFIC OPERATIONAL NEEDS OF EACH INDIVIDUAL PRISON. (NOTE: THEY SOMETIMES GO BY DIFFERENT TITLES, LOCAL OPERATIONAL PROCEDURES, DOM SUPPLEMENTS, DOM ADDENDUM, ETC.)
- ORIENTATION HANDBOOKS — INFORMATIONAL HANDBOOKS AND/OR PAMPHLETS PROVIDED TO PRISONERS UPON THEIR ARRIVAL TO THE SHU OR ASU. THEY OUTLINE BASIC RIGHTS AND RESPONSIBILITIES. (NOTE: I'VE ATTACHED COPIES OF A HANDBOOK FOR PBSP SHU AND A PAMPHLET FOR PBSP ASU. BOTH ARE A FEW YEARS OLD BUT THE ONLY ONES I GOT.)
- HOW TO SUBMIT AN APPEAL — INFORMATIONAL PAMPHLET THAT EXPLAINS THE NEW CDCR PROCEDURES FOR SUBMITTING A 602. (SEE ATTACHED)
- THE NEW CDCR FORM 22 — INFORMATIONAL PAMPHLET THAT EXPLAINS HOW THE NEW CDCR FORM 22 (REQUEST FORM) IS SUPPOSE TO BE USED TO ADDRESS MINOR GRIEVANCES PRIOR TO THE SUBMITTING OF A 602. (SEE ATTACHED)
- MISCELLANEOUS FORMS — ATTACHED ARE SEVERAL MISCELLANEOUS FORMS IN THE EVENT THAT YOU MAY NEED THEM. (UNAUTHORIZED ITEMS VIA REGULAR MAIL [DOM SUPPLEMENT, SH010]; APPEAL FORM [REGULAR 602 WITH ATTACHMENT FOR GROUP APPEAL]; REQUEST FORM [NEW GA-22]; HEALTH CARE SERVICES REQUEST FORM [7362 FORM]; HEALTH CARE APPEAL [MEDICAL 602]; LAW LIBRARY ACCESS REQUEST; SHU LEGAL MATERIAL REQUEST FORM; AND A GENERAL LIBRARY REQUEST FORM.)

• THE CALIFORNIA PRISONERS  
HANDBOOK.

THIS HANDBOOK IS OFFERED BY THE  
PRISON LAW OFFICE. IT PROVIDES A  
COMPREHENSIVE OUTLINE ON CALIFORNIA  
PRISONERS RIGHTS AND REMEDIES.

PRISON LAW OFFICE  
GENERAL DELIVERY  
SAN QUENTIN, CA. 94964  
(800) 582-4890  
WWW.PRISONLAW.COM

• FIGHTING FOR OUR RIGHTS:  
A TOOLBOX FOR FAMILY  
ADVOCATES OF CALIFORNIA  
PRISONERS.

THIS HANDBOOK IS OFFERED BY THE  
LEGAL SERVICES FOR PRISONERS WITH  
CHILDREN. IT PROVIDES INFORMATION  
TO HELP FAMILIES AND FRIENDS  
ADVOCATE FOR PRISONERS RIGHTS.

LEGAL SERVICES FOR PRISONERS  
WITH CHILDREN  
1540 MARKET ST., SUITE 490  
SAN FRANCISCO, CA. 94102  
(415) 255-7036  
WWW.PRISONERSWITHCHILDREN.ORG

**COMMON MISTAKES :**

I THINK A COUPLE OF THE MORE COMMON MISTAKES THAT ACTIVISTS,  
LEGAL WORKERS AND ATTORNEYS MAKE ARE AS FOLLOWS :

- WHEN SOMEONE TRYS TO TAKE ON MORE RESPONSIBILITY THAN THEY CAN  
HANDLE, WEARING THEMSELVES THIN, CAUSING THEIR WORK PERFORMANCE  
TO SUFFER. I UNDERSTAND THAT, SOMETIMES, THE SITUATION MAY  
REQUIRE A PERSON TO TAKE ON MORE RESPONSIBILITY. BUT, JUST AS A  
REMINDER, WHEN IT MATTERS IT MIGHT BE BEST TO TAKE ON ONLY THOSE  
RESPONSIBILITIES THAT ONE PERSON CAN SUFFICIENTLY HANDLE.
- WHEN SOMEONE PROMISES, WITH GOOD INTENTIONS, TO DO SOMETHING  
FOR A PRISONER BUT IT NEVER GETS DONE. FOR MOST OF US, A PERSON'S  
WORD IS THEIR BOND. IF THEY SAY THEY'RE GOING TO DO SOMETHING, NO  
MATTER WHAT IT IS, WE EXPECT THAT PERSON TO KEEP THEIR WORD. SO,  
DONT GIVE UNLESS YOU MEAN TO KEEP IT.

**VOLUNTEER IN PROGRAMS :**

I THINK ITS IMPORTANT FOR PEOPLE TO VOLUNTEER IN PRISON RELATED  
PROGRAMS SUCH AS THE PENAL PROGRAM, CPF CONDUCTING LEGAL VISITS  
AND ADVOCACY NETWORK. THESE PROGRAMS, ALTHOUGH DESIGNED TO SERVE

A SPECIFIC FUNCTION, ALSO SERVE A GREATER PURPOSE. THEY ACTUALLY WORK TOWARDS STRENGTHENING THE FRAGILE RELATIONSHIP BETWEEN PRISONERS AND THE OUTSIDE COMMUNITY. THIS IS DONE BY ESTABLISHING AN AVENUE WHERE DIALOGUE CAN BE MAINTAINED SO CONCERNS CAN BE SHARED, ABUSES EXPOSED AND COMMON INTERESTS PUSHED FORWARD. THE FURTHER THESE TWO SIDES REMAIN APART THE GREATER THE POSSIBILITY FOR DISTRUST AND ANIMOSITY TO TAKE ROOT AND GROW — AND, THAT HELPS NO ONE!

END.